

A large, stylized fish logo in shades of green and white, positioned on the left side of the page. The fish is facing right and has a circular eye. The background of the entire page is a gradient from light yellow at the top to dark green at the bottom.

Regular Meeting

July 20, 2022

CHEMEKETA COMMUNITY COLLEGE
4000 Lancaster Drive NE
Salem, Oregon

BOARD OF EDUCATION

Regular Meeting

July 20, 2022

CHEMEKETA COMMUNITY COLLEGE
4000 Lancaster Drive NE
Salem, Oregon

- | | | | |
|---|--|------------------------------------|-------|
| I. Executive Session | 5:15–5:30 pm | Web Conferencing | |
| Executive Session is called in accordance with ORS 192.660 (2) (d) negotiations. | | | |
| II. Administration Updates | 5:30–6 pm | Web Conferencing | |
| III. Regular Session | 6 pm | Web Conferencing/Livestream | |
| A. Call to Order | | | |
| B. Pledge of Allegiance | | | |
| C. Chemeketa Land Acknowledgment | | | 1 |
| D. Roll Call | | | |
| E. Comments from the Public | | | |
| F. Separate Action | | | |
| 1. Approval of Ratification of Chemeketa Classified Employees Association Collective Bargaining Agreement | [22-23-100] | | 2 |
| David Hallett, Vice President—Governance and Administration | | | |
| G. Signature of Chemeketa Classified Association Contract Agreement | | | |
| Jessica Howard, President/Chief Executive Officer | | | |
| H. Approval of Minutes—Workshop and Regular Board Meeting of June 15, 2022 and Special Board Meeting of July 7, 2022 | | | 3–11 |
| I. Reports | | | |
| 1. Reports from the Associations | | | |
| a. Peter Wirfs | Associated Students of Chemeketa (ASC) | | 12 |
| b. Steve Wolfe | Chemeketa Faculty Association | | 13 |
| c. Aaron King | Chemeketa Classified Employees Association | | 14–15 |
| d. Gaelen McAllister | Chemeketa Exempt Employees Association | | 16 |
| 2. Reports from the College Board of Education | | | |
| J. Information | | | |
| 1. 2022 Fall Kickoff | | | 17 |
| David Hallett, Vice President—Governance and Administration | | | |
| K. Standard Reports | | | |
| 1. Personnel Report | | | 18 |
| David Hallett, Vice President—Governance and Administration | | | |

2.	Budget Status Report Aaron Hunter, Associate Vice President/Chief Financial Officer		19–20
3.	Capital Projects Report Michael Kinkade, Associate Vice President/CIO—Operations Management		21
4.	Institutional Advancement Foundation Quarterly Report David Hallett, Vice President—Governance and Administration		22–23
5.	Grant Activities for April 2022—June 2022 David Hallett, Vice President—Governance and Administration		24–28
6.	Spring Term Enrollment Report Mike Vargo, Vice President—Academic Affairs		29–31
7.	Recognition Report Jessica Howard, President/Chief Executive Officer		32–33
L. Separate Action (continued)			
2.	Approval of Classified and Exempt Salary Schedules for 2022–2023 David Hallett, Vice President—Governance and Administration	[22-23-101]	34-34b
3.	Approval of Budget Transfer Requests Aaron Hunter, Associate Vice President/Chief Financial Officer	[22-23-104]	34c-34d
M. Action			
Consent Calendar Process (Items will be approved by the consent calendar process unless withdrawn at the request of a member of the board. Item or items requested to be removed by a member of the board will be removed from the consent calendar by the chairperson for discussion. A separate motion will then be required to take action on the item in question.)			
1.	Acceptance of Program Donations April 1, 2022– June 30, 2022 David Hallett, Vice President—Governance and Administration	[22-23-102]	35–36
2.	Approval of Grants Awarded April 2022–June 2022 David Hallett, Vice President—Governance and Administration	[22-23-103]	37–38
N. Appendices			
1.	Mission – Vision – Values – Core Themes		39
2.	Campus Map		40–41
3.	District Map		42
O. Future Agenda Items			
P. Board Operations			
Q. Adjournment			

Chemeketa Community College prohibits unlawful discrimination based on race, color, religion, national origin, sex, marital status, disability, protected veteran status, age, gender, gender identity, sexual orientation, pregnancy, whistleblowing, genetic information, domestic abuse victim, or any other status protected by federal, state, or local law in any area, activity or operation of the college. The college also prohibits retaliation against an individual for engaging in activity protected under this policy, and interfering with rights or privileges granted under federal, state, or local laws.

Under college policies, equal opportunity for employment, admission, and participation in the college's programs, services, and activities will be extended to all persons, and the college will promote equal opportunity and treatment through application of its policies and other college efforts designated for that purpose.

Persons having questions or concerns about Title IX, which includes gender-based discrimination, sexual harassment, sexual violence, interpersonal violence, and stalking, contact the Title IX coordinator at 503.584.7323, 4000 Lancaster Dr. NE, Salem, OR 97305, or <http://go.chemeketa.edu/titleIX>. Individuals may also contact the U.S. Department of Education, Office of Civil Rights (OCR), 810 3rd Avenue, #750, Seattle, WA 98104, 206.607.1600.

Equal Employment Opportunity or Affirmative Action should contact the Affirmative Action Officer at 503.399.2537, 4000 Lancaster Dr NE, Salem, OR 97305.

To request this publication in an alternative format, please call 503.399.5192.

Land Acknowledgement
July 20, 2022

CHEMEKETA'S LAND ACKNOWLEDGEMENT

We are gathered today on the land of the Kalapuya (pronounced “**cal-uh-poo-yuh**”), who today are represented by the Confederated Tribes of the Grand Ronde and the Confederated Tribes of the Siletz Indians, whose relationship with this land continues to this day.

We offer gratitude for the land itself, for those who have stewarded it for generations, and for the opportunity to study, learn, work, and be in community on this land. We acknowledge that our College's history, like many others, is fundamentally tied to the first colonial developments in the Willamette Valley.

Finally, we respectfully acknowledge and honor past, present, and future Indigenous students of Chemeketa Community College.

Separate Action–1
July 20, 2022

**APPROVAL OF RATIFICATION OF CHEMEKETA CLASSIFIED
EMPLOYEES ASSOCIATION COLLECTIVE BARGAINING AGREEMENT
[22-23-100]**

Prepared by

David Hallett, Vice President—Governance and Administration

Details of the classified association contract have been discussed in executive session of tonight's meeting. This is a two-year agreement which runs through June 30, 2024.

The Chemeketa Classified Association has voted and ratified this contract contingent on board approval.

It is recommended that the College Board of Education approve the collective bargaining agreement with the Chemeketa Classified Association to be effective July 1, 2022 to June 30.

Minutes
July 20, 2022

APPROVAL OF BOARD MINUTES

Prepared by

Julie Deuchars, Executive Coordinator/Board Secretary
Jessica Howard, President/Chief Executive Officer

Minutes of the board meeting of June 15, 2022, and special board meeting of July 7, 2022, are submitted for review by the board.

It is recommended that the College Board of Education officially approve the minutes of the above-referenced meetings as submitted.

Minutes
July 20, 2022

CHEMEKETA COMMUNITY COLLEGE

**BOARD OF EDUCATION
MEETING MINUTES**

June 15, 2022

I. WORKSHOP

Jackie Franke, Chair, called the workshop to order at 4:01 pm in the Boardroom, Building 2, Room 170, at the Salem Campus.

Members in Attendance: Ed Dodson; Jackie Franke, Chair; Ken Hector; Neva Hutchinson; Ron Pittman, Vice Chair; and Diane Watson. Excused Absence: Betsy Earls

College Administrators in Attendance: Jessica Howard, President/Chief Executive Officer; Mike Vargo, Vice President, Academic Affairs; David Hallett, Vice President, Governance and Administration; Bruce Clemetsen, Vice President, Student Affairs; Michael Kinkade, Associate Vice President, College Support Services/Operations (arrived 4:25 pm); and Aaron Hunter, Associate Vice President/Chief Financial Officer, College Support Services/Finance (via Zoom).

Excellence in Teaching Taskforce

Layli Liss, Associate Dean, Center for Academic Innovation, Keely Baca, Anthropology Instructor, and Shannon Othus Gault, Physical Science/Geology Instructor, presented the recommendations of the Excellence in Teaching Task Force, convened by President Jessica Howard last year, around defining excellence in teaching and designing and delivering a professional development program for faculty. The PowerPoint presentation covered the task force members, competencies, principles, specific recommendations, and next steps for the task force.

Board members asked clarifying questions during the workshops. Jackie Franke thanked staff for their work.

The workshop ended at 4:37 pm.

II. EXECUTIVE SESSION

Jackie Franke, Chair, called Executive Session to order at 4:42 pm in the Boardroom, Building 2, Room 170, at the Salem Campus. Executive Session was held in accordance with ORS 192.660(2)(i), evaluating the chief executive officer.

Members in Attendance: Ed Dodson; Betsy Earls (via Zoom); Jackie Franke, Chair; Ken Hector; Neva Hutchinson; Ron Pittman, Vice Chair; and Diane Watson.

College Administrator in Attendance: Jessica Howard, President/Chief Executive Officer.

Executive Session ended at 4:53 pm.

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III. ADMINISTRATION UPDATES

Jackie Franke, Chair, called the meeting to order at 5:12 pm in the Boardroom, Building 2, Room 170, at the Salem Campus.

Members in Attendance: Ed Dodson; Betsy Earls (via Zoom); Jackie Franke, Chair; Ken Hector; Neva Hutchinson; Ron Pittman, Vice Chair; and Diane Watson.

College Administrators in Attendance: Jessica Howard, President/Chief Executive Officer; Mike Vargo, Vice President, Academic Affairs; David Hallett, Vice President, Governance and Administration; Bruce Clemetsen, Vice President, Student Affairs; Michael Kinkade, Associate Vice President, College Support Services/Operations; and Aaron Hunter, Associate Vice President/Chief Financial Officer, College Support Services/Finance.

Updates were discussed with the board regarding bond updates, the President's monthly report to the board, and agenda preview.

Administration updates ended at 5:42 pm

IV. REGULAR SESSION

A. CALL TO ORDER

Jackie Franke, Chair reconvened the board meeting at 6:00 pm.

B. PLEDGE OF ALLEGIANCE

C. CHEMEKETA LAND ACKNOWLEDGEMENT

Jackie Franke read the land acknowledgement.

D. ROLL CALL

Members in Attendance: Ed Dodson; Betsy Earls (via Zoom); Jackie Franke, Chair; Ken Hector; Neva Hutchinson; Ron Pittman, Vice Chair; and Diane Watson.

College Administrators in Attendance: Jessica Howard, President/Chief Executive Officer; Mike Vargo, Vice President, Academic Affairs; David Hallett, Vice President, Governance and Administration; Bruce Clemetsen, Vice President, Student Affairs; Michael Kinkade, Associate Vice President, College Support Services/Operations; and Aaron Hunter, Associate Vice President/Chief Financial Officer, College Support Services/Finance.

Board Representatives in Attendance: Peter Wirfs, Associated Students of Chemeketa (ASC); Amanda Knopf, Chemeketa Faculty Association (CFA); Aaron King, Chemeketa Classified Association (CCA); and Megan Cogswell, Chemeketa Exempt Association (CEA).

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E. COMMENTS FROM THE PUBLIC

None.

F. SEPARATE ACTION

Approval of Retirement Resolutions No. 21-22-29, Kathleen M. “Katie” Bunch; No. 21-22-31, Pamela L. “Pam” Knox; No. 21-22-32, Lynn C. Irvin; No. 21-22-33, Richard D. “Rich” McDonald; No. 21-22-34, Cynthia A. “Cindy” Prentice-Craver; No. 21-22-35, Bradley C. “Brad” Tedrow; No. 21-22-36, Denise Teixeira; No. 21-22-37, Stephen C. “Steve” Vincent; and No. 21-22-38, Ramona D. Vorderstrasse. [21-22-153]

Board members read each retirement resolution. These nine employees represent a total of 215 years and 11 months of service to the college. Lynn Irvin, Rich McDonald, and Steve Vincent said a few words, and staff thanked them for their service.

Ken Hector moved and Neva Hutchinson seconded a motion to approve the retirement resolutions as noted above.

The motion CARRIED.

G. APPROVAL OF MINUTES

Diane Watson moved and Ron Pittman seconded a motion to approve College Board of Education minutes from May 18, 2022.

The motion CARRIED.

H. REPORTS

Reports from the Associations

Peter Wirfs, Associated Students of Chemeketa (ASC), and Amanda Knopf, Chemeketa Faculty Association, said their reports stand as written.

Aaron King, Chemeketa Classified Association (CCA), said the report stands as written. Aaron thanked the outgoing CCA officers and shared the names of the new board members for next year.

Megan Cogswell, Chemeketa Exempt Association, said the report stands as written, thanked all of the exempt employees who are retiring and noted that Gaelen McAllister, Grants Director, will be the Exempt Association President next year.

Reports from the College Board of Education

Ed Dodson attended the Oregon Community College Association (OCCA) Legislative committee, Chemeketa Ag Hub contributor recognition and grand opening, retirement celebration, broadband meeting, electronics program senior project presentations, all-college barbecue, small business celebration, special executive session for President Howard’s evaluation, graphic design show, multimedia arts show, nursing pinning ceremony, Salem Chamber greeters, car-mencement graduation, and Salem Chamber Business of the Year awards.

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Neva Hutchinson attended the Chemeketa Ag Hub contributor recognition and grand opening, retirement celebration, ASCETA final zoom session, all-college barbecue, special executive session for President Howard's evaluation, graphic arts/multimedia show, Salem Chamber Business of the Year awards and lunch with Jessica Howard.

Ken Hector attended the Gerry Frank Memorial service, Chemeketa Ag Hub contributor recognition and grand opening, Silverton Chamber of Commerce annual golf tournament, retirement celebration, broadband meeting, all-college barbecue, special executive session for President Howard's evaluation, small business celebration, and the monthly Association of Community College Trustees (ACCT) Public Policy and Advocacy Committee, and co-presented with Jessica Howard at the North Santiam and Jefferson school district meetings.

Diane Watson attended the retirement celebration, all-college barbecue, special executive session for President Howard's evaluation, nursing pinning ceremony, Salem Chamber Greeters, and Salem Chamber Business of the Year awards.

Ron Pittman attended the Chemeketa Ag Hub contributor recognition and grand opening, special executive session for President Howard's evaluation, agenda review, car-mencement graduation ceremony, and the McMinnville Chamber Greeters on Friday mornings.

Jackie Franke attended Gerry Frank's Memorial Service, three East Salem Rotary meetings, the Girl Scout luncheon, Chemeketa Ag Hub contributor recognition and grand opening, a community meeting organized by Dick Withnell, the graduation address recording session, JanRee/Hayesville Neighborhood Association meeting, all-staff barbecue, the student art show, special executive session for President Howard's evaluation, nursing pinning ceremony, Salem Chamber of Commerce Greeters, car-mencement graduation ceremony, Salem Chamber Business of the Year awards, retirement celebration, the WOU/Chemeketa transfer celebration, and the Oregon School for the Deaf Foundation Board meeting.

I. INFORMATION

Annual Evaluation of the President

Jackie Franke reported that the board conducted the annual evaluation of the president. She then read the evaluation statement. Jessica Howard was reviewed on the following categories: Board of Education; Management Competencies; Communicates Effectively; Facilitates Team Success; Community; Educational Planning and Leadership; Business, Finance and Facilities; and College Personnel. In addition, Jessica asked for feedback on her performance related to the annual key college initiatives. The board rated Jessica's performance as exceptional in the categories listed above.

J. STANDARD REPORTS

Personnel Report

Alice Sprague, Associate Vice President of Human Resources said the report stands as written and provided a few highlights. The two new hires are general fund positions. Alice congratulated the retirees for their service.

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Budget Status Report

Aaron Hunter noted on the Statement of Resources and Expenditures that property taxes are at 100% of the budget as of this morning, tuition and fees are \$3.6 million in the red due to lower enrollment than anticipated; there is about \$3.6 million of lost revenue from the federal Higher Education Emergency Relief Fund (HEERF) funding that will be applied at the end of the year during budget adjustments; the next budget-to-actual reports will be presented at the September board meeting and will include reports through June 30; and FY23 reports will also be presented through August. The Budget Status Report includes the full amount of encumbrances through June 30, except for the fringe amounts and that will be on the next statement. The college has expended about 77.82% of the budget to date and is trending on track per pre-COVID amounts. On the Status of Investments, the Oregon short-term fund rate has increased 25 basis points from the April 30 report. There is a new investment with the Royal Bank of Canada which will mature in April 2023, and its yield is at 2.2%. There will not be any new investments until the end of summer because of cash flow management planning during this time of the year.

Purchasing Report

Aaron Hunter noted that the insurance agent of record and risk management consultant contract is being renegotiated and extended through 2024 with some additional options. The college is in the process of a request for proposal (RFP) for campus food services and a recommendation for contract award will be made at the July board meeting.

Capital Projects Report

Michael Kinkade said the report stands as written and noted that the hoop houses have been completed, and that the Building 6 HVAC equipment has been received and will be installed on July 15.

Chemeketa Cooperative Regional Library Service (CCRLS) Report

John Hunter, Executive Director, Chemeketa Cooperative Regional Library Service (CCRLS), noted his report stands as written and highlighted a few areas. John discussed how core services are delivered by CCRLS support member libraries. Post pandemic, CCRLS usage is healthy. John reviewed some of the statistics in the report, and discussed areas of future focus. Board members asked several questions during the presentation regarding statistics and Keizer Library discussions.

Recognition Report

Jessica Howard acknowledged all the employees in the written report.

President's Report

Jessica Howard said the report stands as written and shared a few highlights. Jessica noted OCCA has a new Executive Director; OCCA has been critical in helping with testimony in several areas this year; and that the Oregon Student Success Center's Strong Start Oregon work is reflected at Chemeketa. She also provided highlights of the recent priorities of the Higher Education Coordinating Commission (HECC), Community Colleges and Workforce Development (CCWD), and the Oregon Presidents Council.

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K. SEPARATE ACTION (CONTINUED)

Approval of Presidential Contract [21-22-154]

Ken Hector moved and Diane Watson seconded a motion to approve the presidential contract as noted above.

The motion CARRIED.

Approval of Resolution No. 21-22-27, Adopting the Budget, Making Appropriations, and Levying Taxes [21-22-155]

Aaron Hunter noted this resolution is regarding adopting the budget, making appropriations, and levying taxes and ORS 294.456 requires the board to adopt the budget, to make appropriations, and to declare the ad valorem tax levy.

Ken Hector read the resolution. The total for the general fund budget for 2022–2023 is \$105,060,000. Tax rates imposed at the rate of \$0.6259 per \$1,000 of assessed value for the General Fund; \$0.0818 per \$1,000 of assessed value for the Regional Library; and the amount of \$11,800,000 for payment of bonded debt.

Ken Hector moved and Ron Pittman seconded a motion to approve adopting the budget, making appropriations, and levying taxes.

The motion CARRIED.

L. ACTION

Ed Dodson requested Action Item No. 6 be pulled for Discussion.

Ron Pittman moved and Diane Watson seconded a motion to approve the consent calendar items minus No. 6.

1. Approval of Full-Time Faculty; Part-Time (Adjunct) Bargaining Faculty; and Part-Time, Non-Bargaining, Non-Credit Faculty Salary Schedules for 2022–2023 [21-22-156]
2. Approval of Budget Transfer Requests [21-22-157]
3. Approval of Resolution No. 21-22-28, Authorizing Interfund Borrowing [21-22-158]
4. Approval College Policies–Educational Program 4000 Series, #4015–#4070, #4080, #4210, and #4230–4320 [21-22-159]
5. Approval of Suspension of Juvenile Justice Associate of Applied Science Degree [21-22-160]
6. ~~Approval of Computer Science Major Transfer Map [21-22-161]~~
7. Approval of Suspension of Sustainability in Management Career Pathway Certificate of Completion [21-22-162]
8. Approval of Sustainability in Management Career Pathway Certificate of Completion [21-22-163]
9. Approval of Lay Representative for the Chemeketa Cooperative Regional Library Service (CCRLS) Advisory Council [21-22-164]

The motion CARRIED.

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Approval of Computer Science Major Transfer Map [21-22-161]

Ed discussed his concerns about students transferring to other four-year colleges and having to pay to take the same classes again. Mike Vargo provided some additional information.

Ed Dodson moved and Ken Hector seconded a motion to approve consent calendar item No. 6.

The motion CARRIED.

Jessica Howard and the board members thanked Jackie Franke for her year of service as Chair of the Board of Education and she was presented with a gift.

M. APPENDICES

College mission, vision, core themes, and values; campus and district maps.

N. FUTURE AGENDA ITEMS

None were heard.

O. BOARD OPERATIONS

None.

P. ADJOURNMENT

The meeting adjourned at 7:23 pm.

Respectfully submitted,

Julie Deuchars
Board Secretary

Jessica Howard
President/Chief Executive Officer

Ron Pittman
Board Chair

July 20, 2022
Date

Minutes
July 20, 2022

CHEMEKETA COMMUNITY COLLEGE

**SPECIAL BOARD OF EDUCATION
MEETING MINUTES**

July 7, 2022

I. SPECIAL SESSION

A. CALL TO ORDER

Jackie Franke, Chair, called the special board meeting to order at 8:15 am. The meeting was held remotely via Zoom and it was live streamed and captioned.

B. ROLL CALL

Members in Attendance: Ed Dodson; Jackie Franke, Chair; Betsy Earls; Ken Hector; Neva Hutchinson; Ron Pittman, Vice Chair; and Diane Watson.

College Administrators in Attendance: Jessica Howard, President/Chief Executive Officer and David Hallett, Vice President, Governance and Administration.

C. COMMENTS FROM THE PUBLIC

None were heard.

D. REORGANIZATION OF THE COLLEGE BOARD OF EDUCATION

Neva Hutchinson nominated Ron Pittman for board chair for 2022–2023; the motion was seconded by Betsy Earls.

A unanimous roll call vote was taken, and the motion CARRIED.

Diane Watson nominated Ken Hector for board vice chair for 2022–2023. Ken respectfully declined.

Jackie Franke nominated Neva Hutchinson for board vice chair for 2022–2023; the motion was seconded by Diane Watson.

A unanimous roll call vote was taken, and the motion CARRIED.

Ron Pittman thanked the board for electing him, welcomed Neva Hutchinson as vice chair, and stated that he looks forward to working with the board in the next year. Jackie Franke thanked the board for their support, the gift from the last board meeting, and a great year.

E. ADJOURNMENT

The meeting adjourned at 8:23 am.

Respectfully submitted,

Julie Deuchars
Board Secretary

Jessica Howard
President/Chief Executive Officer

Ron Pittman
Board Chair

July 20, 2022
Date

ASSOCIATED STUDENTS OF CHEMEKETA (ASC)

Prepared by

Peter Wirfs, ASC Executive Coordinator

ASC / MULTICULTURAL STUDENT SERVICES (MSS) PAST EVENTS

Men's Wellness Group

- Joel Gisbert led a men's wellness group meeting weekly on Thursdays from 3–5 pm.

End of the Year Barbeque

- The Student Retention and College Life Office hosted a barbeque from 11 am–2 pm on June 1. Around 500 students and staff attended and enjoyed the food and refreshments.

Java Mondays

- Student Retention and College Life provided free coffee outside of the Student Retention and College Life office to all students during spring term.

ASC / MSS PRESENT EVENTS

Legislative Internship

- Joel Gisbert and Peter Wirfs are working on a Legislative Internship Committee as part of the Student Initiated Fee initiative. They are in draft mode and are finalizing their informational material as well as attempting to contact legislators.

ASC / MSS FUTURE EVENTS

iSTART Program

- ASC, student leaders, and staff from MSS will be helping to facilitate this summer's iSTART program, which will introduce many upcoming new students to Chemeketa's campus and services. This will take place over the span of several weeks this summer.

Report-1b
July 20, 2022

CHEMEKETA COMMUNITY COLLEGE FACULTY ASSOCIATION (CFA)

Prepared by

Steve Wolfe, President—Chemeketa Faculty Association

The CFA Executive Board held its last meeting of the academic year via Zoom the first week of June. Monthly board meetings will resume in September. Association work continues during the summer, though. Bargaining on a Memorandum of Agreement (MOA) regarding faculty compensation and other language for Sponsored Dual Credit work began in June and is continuing. CFA officers have also met and communicated with many faculty members in recent weeks regarding a variety of concerns.

CHEMEKETA COMMUNITY COLLEGE CLASSIFIED EMPLOYEES ASSOCIATION (CCA)

Prepared by

Tim King, Director of Public Relations—Chemeketa Community College Classified
Employees Association

Aaron King, President—Chemeketa Community College Classified Employees Association

WELCOME NEW CLASSIFIED EMPLOYEES AND NEW POSITIONS

- On June 9, 2022, Justin Clovis was hired for the position of Technology Analyst I in the Information Technology department.
- On June 16, 2022, Riley Dunagan was hired for the position of Department Clerk in the Student Development and Learning Resources department.
- On June 30, 2022, Nicole Wells was hired for the position of Custodian I in the Facilities department.

CHANGES

- On June 1, 2022, Jordan DeRosia laterally moved to a Technology Analyst I in the Information Technology department.
- On June 1, 2022, Bryan Bagwell changed positions and is now working as a Public Safety Officer II in the Public Safety department.
- On June 6, 2022, Hector Lopez-Delgado changed positions and is now working as a Department Technician in the Academic Development department.
- On June 21, 2022, Ashley “Ash” Lady changed positions and is now working as a Maintenance/Trades Technician I in the Capitol Projects and Facilities department.

RETIREMENTS

- On June 30, 2022, Stephen “Steve” Vincent retired from the college as a Technology Analyst I.
- On June 30, 2022, Ramona Vorderstrasse retired from the college as an Instructional Specialist.

LUNCH AND LEARN

The CCA held a Negotiation Information Session June 30, 2022, to talk about the College’s last economic proposal and to hear back from the Classified on what they felt were important issues moving forward. Also discussed were the two notes of agreements under the proposal. One being to convene a workgroup composed of CCA members and College administrators for the purpose of reviewing the appropriate path forward as it relates to pay equity and classification practices. The second being to work collaboratively with the CCA through the Insurance Taskforce to explore potential insurance savings adjustments for employees and the College.

WELCOME NEW CCA BOARD

The 2022 elections have been completed and the CCA is happy to announce the 2022–2023 CCA Board.

- President Aaron King—Financial Aid
- Internal VP / Grievance Officer Allison Stewart Hull—Human Resources
- External VP Kisha McIntosh—Business Services
- Secretary Ariel Salgado—Scheduling
- Treasurer Jamila Naas—Business Services
- Director of Committee Recruitment Svetlana Kravets—Math, Engineering & Computer Science
- Director of Membership Pilar Torres-Barrera—Academic Development
- Director of Public Relations Tim King—Bookstore
- Director of Training Judy Allen—Center for Academic Innovation
- Director of Union Stewards Susana Garcia—STEP Program
- Director of Union Stewards Kyle Anderson—Information Technology

THANK YOU

The CCA board would like to extend a debt of gratitude to outgoing CCA board members, Tim Richardson (Director of Union Stewards), Nancy Espinosa (Treasurer), and Amanda Beckner (External Vice President). The board truly appreciates all the hard work and dedication they have put into the CCA.

CHEMEKETA COMMUNITY COLLEGE EXEMPT ASSOCIATION

Prepared by

Adrian Lutz, Vice President—Chemeketa Community College Exempt Association
Gaelen McAllister, President—Chemeketa Community College Exempt Association

The exempt association board will meet during early fall to discuss board goals, plan agendas and set dates for upcoming meetings during the 2022–2023 academic year. This year's board members are Gaelen McAllister as president, Liliana Landa-Villalba as president-elect, Megan Cogswell as past-president, Adrian Lutz as vice president and Kate Hoerauf as treasurer. Adam Mennig, Brett Matti, Eric Colon-Cortes, Julie Deuchars, Julie Peters, Laura Leon-Cipriano and Melissa Frey and Stacey Wells were elected to serve as members-at-large.

Board members gathered to celebrate and thank Lynn Irvin for her years of support to the Association. Past Exempt Board presidents, pictured from left to right: Megan Cogswell, Marshall Roache, Adam Mennig and Lynn Irvin joined in the festivities.



Information-1
July 20, 2022

2022 FALL KICKOFF

Prepared by

David Hallett, Vice President—Governance and Administration

On Tuesday, September 13, the college will be closed for a day dedicated to employee inservice activities for the 2022–2023 academic year. This day will include a morning gathering and program, a hosted lunch, networking opportunities, professional development for classified and exempt employees and academic program/discipline meetings for faculty employees.

PERSONNEL REPORT

Prepared by

Alice Sprague, Associate Vice President—Human Resources
David Hallett, Vice President—Governance and Administration

NEW HIRES

Justin R. Clovis, Technology Analyst I—Information Technology, College Support Services Division, 100 percent, 12-month assignment, Range C-1, Step 3.

Riley D. Dunagan, Department Clerk—Chemeketa Cooperative Regional Library Services, Student Development and Learning Resources Division, 100 percent, 12-month assignment, Range A-3, Step 5.

POSITION CHANGES

Bryan K. Bagwell, Public Safety Officer II—Public Safety, College Support Services Division, 100 percent, Range B-3, Step 8, from Public Safety Officer I—Public Safety, College Support Services Division.

Jordan M. DeRosia, Technology Analyst I—Information Technology, College Support Services Division, 100 percent, Range C-1, Step 5, lateral transfer from Technology Analyst I—Information Technology, College Support Services Division.

Ashley “Ash” Lady, Maintenance/Trades Technician I—Capital Projects and Facilities, College Support Services Division, 100 percent, Range B-1, Step 5, from Custodian I—Capital Projects and Facilities, College Support Services Division.

SEPARATIONS

Joseph S. Bean, Instructor—Life Science—Life and Physical Science, General Education and Transfer Studies Division, effective June 30, 2022.

Vamon N. Ngwa, Technology Analyst II—Information Technology, College Support Services Division, effective June 30, 2022.

Kimra M. Tollefson, Instructor—Nursing—Health Sciences, Career and Technical Education Division, effective June 30, 2022.

Kenneth W. Wolfert, Technology Specialist—Student Retention and College Life, Student Development and Learning Resources Division, effective June 30, 2022.

BUDGET STATUS REPORT

Prepared by

Rich Kline, Director—Business Services
Brian Knowles, Director—Budget and Finance
Aaron Hunter, Associate Vice President/Chief Financial Officer

Closing of year-end financial reports and preparation for the audit are now in progress. The General Fund Revenue and Expense statement In-Progress for the period ending June 30, 2022, will be included in the September board report.

Final year-end financial reports will be available at the completion of the 2021–2022 audit. College auditors will be presenting the audit report at the December board meeting.

The Status of Investments for the period ending June 30, 2022, is included.

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STATUS OF INVESTMENTS AS OF JUNE 30, 2022

<u>Oregon State Treasurer Investments</u>	<u>Investment Ending Date</u>	<u>Maturity Date</u>	<u>Amount Invested</u>	<u>Rate as of 6/30/2022</u>
Oregon Short-Term Fund - General	6/30/2022	On demand	\$ 15,645,014.76	1.150%
Oregon Short-Term Fund - Capital	6/30/2022	On demand	\$ 8,874,525.06	1.150%
Total Oregon State Treasurer Investments			<u>\$ 24,519,539.82</u>	
<u>Other Investments</u>	<u>Investment Date</u>	<u>Maturity Date</u>	<u>Amount Invested</u>	<u>Yield</u>
Treasury Note - United States Treasury	11/18/2021	6/30/2022	\$ 2,001,977.88	0.420%
Treasury Note - United States Treasury	11/18/2021	7/31/2022	\$ 2,001,767.28	0.520%
Treasury Note - United States Treasury	11/18/2021	8/31/2022	\$ 2,001,365.58	0.730%
Corporate Note - JP Morgan Chase	11/2/2021	9/23/2022	\$ 5,149,754.17	0.276%
Discounted CP - Nordea Bank	11/1/2021	10/21/2022	\$ 1,994,493.33	0.281%
Treasury Note - United States Treasury	12/10/2021	11/30/2022	\$ 1,996,866.68	0.290%
Treasury Note - United States Treasury	12/10/2021	12/31/2022	\$ 1,996,679.34	0.335%
Treasury Note - United States Treasury	12/10/2021	1/31/2023	\$ 2,044,514.35	0.346%
Treasury Note - United States Treasury	2/22/2022	1/31/2023	\$ 1,983,866.00	0.990%
Treasury Note - United States Treasury	12/13/2021	2/28/2023	\$ 1,995,025.14	0.361%
Treasury Note - United States Treasury	2/22/2022	2/28/2023	\$ 1,981,540.00	1.040%
Treasury Note - United States Treasury	12/13/2021	3/31/2023	\$ 1,993,415.11	0.400%
Corporate Note - Royal Bank of Canada	5/13/2022	4/17/2023	\$ 1,991,526.67	2.217%
Treasury Note - United States Treasury	12/13/2021	4/30/2023	\$ 1,991,623.87	0.441%
Corporate Note - Bank of Nova Scotia	11/1/2021	5/1/2023	\$ 5,083,675.69	0.505%
Corporate Note - Chevron	12/9/2021	5/11/2023	\$ 2,595,258.67	0.647%
Gov't Agency - Federal Home Loan Mtg. Corp.	12/8/2021	6/19/2023	\$ 2,093,699.44	0.521%
Corporate Note - Toronto Dominion Bank	11/3/2021	7/19/2023	\$ 4,247,604.44	0.458%
Total Other Investments			<u>\$ 45,144,653.64</u>	

13 week Treasuries 1.66% as of 6/30/2022

Oregon Short-Term Fund is managed by the Oregon State Treasurer - also known as LGIP (Local Government Investment Pool).

CAPITAL PROJECTS REPORT

Prepared by

Rory Alvarez, Director—Facilities and Operations
Michael Kinkade, Associate Vice President—CIO/Operations Management

CURRENT AND COMPLETED CAPITAL PROJECTS

- Agricultural Complex
Exterior Projects: The hoop houses and greenhouse are complete. Some minor landscape planting warranty issues will be addressed as the planting seasons allow. This marks the substantial completion of all exterior projects related to the Agricultural Complex.

HVAC UPGRADES (CRSSA FUNDS)

- Salem Campus Building 1
HVAC units are on order to replace roof top units. Updated shipping dates should be received in the next month or so.
- Salem Campus Building 6
The air handler unit 2 replacement is scheduled for July 15. This will be one day installation.
- Salem Campus Building 48
Replacement of rooftop units and building controls are planned. Updated shipping information is anticipated soon.
- CCBI
Dedicated outside air system (DOAS) unit replacements have arrived. Facilities is working with the mechanical contractor to determine install dates.
- Brooks Building 1
Replacement furnaces and building controls are needed. The scope of the work for replacement is being mapped by the manufacturer and controls contractor.
- Eola Building 1
Rooftop units and building controls replacement are projected. Planning is occurring with the manufacturer and controls contractor for the required replacement units and controls.

See Appendix–2; Campus Map pages 40–41.

INSTITUTIONAL ADVANCEMENT FOUNDATION QUARTERLY REPORT

Prepared by

Jamie Wenigmann, Director of Development—Foundation
Marie Hulett, Executive Director—Institutional Advancement
David Hallett, Vice President—Governance and Administration

NEW SCHOLARSHIPS ESTABLISHED

There have been three new scholarships established this quarter.

Be First Student Scholarship: This fund was established to provide assistance to students who have been chosen to participate in Chemeketa's Be First Program and who meet all cohort requirements.

Community Talent Scholarship: This fund was created to award scholarships for students selected to participate in the Talent, Innovation, and Equity (TIE) project. Recipients will be required to volunteer five hours per term with the Diversity, Equity, and Inclusion Office and will become project mentors who will engage with the Salem Chapter of the NAACP and other community-based organizations for effective outreach training.

Foundation Ambassador Scholarship: This fund was established to disperse scholarships for Chemeketa Foundation Student Ambassadors, who will act as representatives of the Foundation for college and community events.

STARS EVENT LAUNCHED

The 2022 Virtual STARS Reception premiered on May 27, 2022. A big thank you to everyone who made this event a success. Marie Hulett served as producer with Robert LaHue editing video content that was submitted by donors and scholarship recipients. Jamie Wenigmann and Shawn Keebler updated the event website content, secured sponsors, collected videos from students and donors; and Noah Barrera updated the event website with sponsor information. You can watch the event here: <https://www.youtube.com/watch?v=BX0laGNAsFU>

NEW TREASURER APPOINTED

In a unanimous vote by the Chemeketa Foundation Board, Kate Van Ummersen has been elected as the Foundation Board Treasurer through December 31, 2022.

2021 ANNUAL REPORT COMPLETED

Chemeketa Foundation has completed the 2021 Annual Report, which provides highlights of the past year and includes stories illustrating how donors have made life-changing gifts in support of students. The Foundation mailed copies of the annual report to about 360 donors, and the report is available online: https://chemeketa.edu/media/content-assets/documents/pdf/about/chemeketa-foundation/annual_report_2021final.pdf

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Terri Jacobson provided the photos, Jamie Wenigmann and Shawn Keebler gathered the content, and part-time graphic designer Noah Barrera produced the final report.

\$50,000 AWARDED FOR SPECIAL PROJECTS

In a unanimous vote, the Foundation Board approved \$35,000 to help cover the cost to hire a full-time, 10-month evening childcare provider/resource officer. Grant funds were made available to cover the other \$35,000 needed for this pilot program. The board also unanimously voted to leverage \$15,000 in student scholarships to secure a \$61,528 college grant for a HECC Talent, Innovation, and Equity (TIE) project designed to increase the enrollment and retention rates for students of color, particularly African American/Black, and Pacific Islander students. The ten students who receive a \$1,500 scholarship will become project mentors and will engage with the Salem Chapter of the NAACP and other community-based organizations for effective outreach training.

QUARTERLY DONATION REPORT

The total amount of cash contributions for April 1, 2022–June 30, 2022 is \$140,406.64; the total valuation of in-kind contributions during April 1, 2022–June 30, 2022 is \$10,825.50.

**GRANT ACTIVITIES FOR
APRIL 2022–JUNE 2022**

Prepared by

Gaelen McAllister, Director—Institutional Grant Development
David Hallett, Vice President—Governance and Administration

GRANTS SUBMITTED—April 2022–June 2022

Grantor	Department	Descriptions	Amount
U.S. Department of Labor	Regional Education and Academic Development (READ) CDL Program	Congressionally Directed Spending request to increase capacity of truck driving certificate program by adding an additional truck and a simulator. Paul Davis. Submitted April 1, 2022.	\$440,000
National Security Administration–National Centers of Academic Excellence–Cybersecurity	Career and Technical Education (CTE) Computer Information Systems	Partnership with University of New Mexico and Brigham Young University to provide two years of summer institutes in cybersecurity for Chemeketa students. Mandy Reininger. Submitted April 7, 2022.	\$32,995
Federal Communications Commission–Emergency Connectivity Funds	Chemeketa Cooperative Regional Library Service (CCRLS)	Funds would provide continuation of hotspots for 17 member libraries previously funded by IMLS Covid relief grant. Natalie Beach and John Hunter. Submitted May 3, 2022.	\$86,618
Substance Abuse and Mental Health Services Administration–Suicide Prevention	Student Affairs–Counseling and Career Services	Supports college wide suicide prevention intervention protocol development and staff trainings. Chris Potts. Submitted April 29, 2022.	\$95,038
Institute of Mexicans Abroad (IME) Becas (Becas in Spanish)	General Education and Transfer Studies (GETS)–Education	Partnership with the Mexican Consulate and the Chemeketa Foundation to provide scholarships to Mexican heritage students pursuing Biliteracy Seal. Cecelia Monto. Submitted May 6, 2022.	\$5,500
U.S. Department of Agriculture–Beginning Farmer and Rancher Development Program (BFRDP)	READ–Agricultural Sciences	Follow up project to pilot Incubator Farm BFRDP. Funds development of community farming sites for students’ experiential learning. Jessica Sandrock. Submitted June 2, 2022.	\$747,479

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Oregon Association of Education Service Districts–Oregon Community Summer Grant	Student Development and Learning Resources–College Access Programs	Augments summer bridge activities and stipends to encourage college going for recent high school graduates and their families. Submitted May 30, 2022.	\$181,574
Willamette Workforce Partnership Future Ready	READ–Truck Driving	Would expand the truck driving program capacity by hiring a second instructor to provide CDL license training and support to ten cohorts recruited from priority populations.	\$180,957
Willamette Workforce Partnership Future Ready	READ–Academic Development	Would fund GED certification for adults in custody and connection to employment once released. Partnership with Marion, Polk, and Yamhill jails. Chris Kato and, Holly Nelson. Submitted June 2, 2022.	\$245,840
Willamette Workforce Partnership Future Ready	READ and CTE	Partnership with Interface community-based organization to develop EMT and Community Health Worker supported cohorts focused on recruiting Latinx community in CTE jobs. Holly Nelson, Adam Mennig, and Sandi Kellogg. Submitted June 2, 2022.	\$216,761
Supporting Effective Educator Development (SEED)– Grow Your Own (GYO)	GETS–Education	Funds the expansion of program to recruit and support students from diverse backgrounds into the education field. Funds tuition, stipends, individualized advising. Cecelia Monto. Submitted June 3, 2022.	\$2,557,568
Oregon Bureau of Labor and Industries–Future Ready	CTE–Apprenticeship	Supports three Pre-Apprenticeship opportunities at Woodburn center with Farmworker Housing Development Corporation, at the prisons with Oregon Corrections, and with community youth serving organizations. Megan Cogswell. Submitted June 2, 2022.	\$264,451
Upward Bound Math and Science	SDLR–CAPS–Upward Bound	Project would place staff focused on building college going and degree completion at McKay and Woodburn high schools for students interested in STEM careers.	\$1,437,537
U.S. Department of Education Developing Hispanic-Serving Institutions (DHSI)	SDLR–Academic Support	Redesigns academic support by embedding support within classes, supporting inclusive instructional practices, modernizing tutoring services.	\$2,997,014
HECC–Future Ready–Career Pathways	READ–Academic	Funds to continue to leverage and expand the college's efforts to serve target	\$1,311,502

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populations via cohort-based training programs, individualized support for non-cohort participants, utilization of career coaching/college navigation supports, the targeted delivery of support services, the leveraging of existing college/grant supports, and the procurement of modern equipment to grow training opportunities. Adam Mennig. Submitted May 23, 2022.

Total Grant Applications: \$10,800,834

GRANTS PENDING NOTIFICATION—Grants submitted prior to the current quarter

Grantor	Department	Description	Amount
National Science Foundation (NSF) Research Experiences for Undergraduates	GETS–Social Science	Partnership with Oregon State University to provide research training and paid research opportunities for Chemeketa students. Funds curriculum development, tuition and fellowships for students. Demitrus Ewing and Cecelia Monto.	\$80,183
Business Oregon–Seismic Rehabilitation Grant Application	Facilities	Seismic upgrades for Building 14 to improve emergency response readiness in case of major earthquake. Isaac Talley. Submitted February 16, 2022.	\$1,402,180
U.S. Department of Commerce–Economic Development Administration–Good Jobs Challenge	READ–Agricultural Sciences and Technology, Wine Studies	Consortium project with SEDCOR, Willamette Workforce Partnership, Mid-Willamette Council of Governments, and Oregon Manufacturing Extension Partnership to support innovation and training in the Agriculture and Manufacturing Supply Chain sectors. Tim Ray, Paul Davis, and Holly Nelson. Submitted February 10, 2022.	\$3,308,269
Oregon Wine Board	READ–Wine Studies	Funds research into varietal and hydrology strategies for American Viticulture Areas (AVA) regions in Oregon. Bryan Berenguer. Submitted January 28, 2022.	\$29,578

GRANTS DECLINED—April 2022-June 2022

Grantor	Department	Description	Amount
Oregon Community Foundation	Office of Diversity, Equity and Inclusion and Human Resources	Would partially fund a position to coach hiring managers in best practices for recruiting, hiring and retaining employees who reflect the demographics and life experiences of Chemeketa students. Vivi Caleffi Prichard and Heather McDaniel. Submitted March 30, 2022.	\$40,000

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Lumina Foundation– The Million Dollar Community College Challenge	Institutional Advancement– Marketing	This would fund expanding marketing and promotional activities designed to attract adults in Chemeketa’s district to enroll or return to Chemeketa to earn certificates or degrees. First stage of grant \$100,000; second stage award is \$1 million. Marie Hulett. Submitted March 12, 2022.	\$100,000
Willamette Workforce Partnership Future Ready	READ– Academic Development	Would fund GED certification for adults in custody and connection to employment once released. Partnership with Marion, Polk, and Yamhill jails. Chris Kato and Holly Nelson. Submitted June 2, 2022.	\$245,840
GRANTS AWARDED—April 2022–June 2022			
Grantor U.S. Department of Education–Upward Bound	Department SDLR–Upward Bound	Description Submitted three separate applications for five-year programs to increase college going for low-income, first-generation students at North Marion, Woodburn, McKay, North, Gervais, Stayton, Santiam, and Cascade high schools. Lino Solomon. Submitted January 28, 2022.	Amount \$4,708,020
Yamhill County– American Rescue Plan Act (ARPA)	SDLR–CCRLS	Request for funding to continue the internet hotspot checkout program in Yamhill County, especially for small rural libraries in areas without reliable wired internet. Natalie Beach and John Hunter. Submitted March 7, 2022.	\$50,000
The Longhouse Education and Cultural Center and The Evergreen State College Foundation Supporting Indigenous Arts Mastery	General Education and Transfer Studies (GETS)– Visual Arts	Collaboration to bring guest artists who are members of the Confederated Tribes of the Grand Ronde into foundational art classes in order to integrate Native American art culture and practices into the curriculum. Students would experience a diverse teaching faculty; faculty would develop stronger relations with the Tribes from Chemeketa’s region. Laura Mack. Submitted March 31, 2022.	\$29,957
HECC–Workforce Innovation and Opportunity Act (WIOA) Title II Oregon Adult Basic Skills and Family Literacy– Comprehensive	READ- Academic Development	Renewal funding for developmental education services including GED and ESOL supports. Ensures students arriving at campus who are not ready for college courses can be served and quickly enroll in programs requiring foundational skills. Chris Kato. Submitted March 18, 2022.	\$545,198

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HECC–WIOA Title II– Integrated English Literacy and Civics Education (IELCE)	READ– Academic Development	Renewal for integrated English literacy and civics education to increase work opportunities and community participation. Chris Kato. Submitted March 18, 2022.	\$70,498
HECC-GED Wrap Around Services	READ– Academic Development	Renewal of funding for students supports for GED completion. Includes tutoring, test fees, transportation, childcare, and parking. Chris Kato. Submitted March 29, 2022.	\$164,311
IME Becas	General Education and Transfer Studies (GETS)– Education	Partnership with the Mexican Consulate and the Chemeketa Foundation to provide scholarships to Mexican heritage students pursuing Biliteracy Seal. Cecelia Monto, Submitted May 6, 2022.	\$5,500
Oregon Association of Education Service Districts–Oregon Community Summer Grant	Student Development and Learning Resources– College Access Programs	Augments summer bridge activities and stipends to encourage college going for recent high school graduates and their families. Submitted May 30, 2022.	\$181,574
Willamette Workforce Partnership–Future Ready	READ–Truck Driving	Would expand truck driving program capacity by hiring a second instructor to provide CDL license training and support to ten cohorts recruited from priority populations.	\$180,957
Willamette Workforce Partnership–Future Ready	READ and CTE	Partnership with Interface community-based organization to develop EMT and Community Health Worker supported cohorts focused on recruiting Latinx community in CTE jobs. Holly Nelson, Adam Mennig, Jordan Bermingham, and Sandi Kellogg. Submitted June 2, 2022.	\$216,761
HECC–Future Ready Career Pathways	READ– Academic Support	Funds to continue to leverage and expand the college's efforts to serve target populations via cohort-based training programs, individualized support for non-cohort participants, utilization of career coaching/college navigation supports, the targeted delivery of support services, the leveraging of existing college/grant supports, and the procurement of modern equipment to grow training opportunities. Adam Mennig. Submitted May 23, 2022.	\$1,311,502
Total Grants Awarded			\$7,464,278

SPRING TERM ENROLLMENT REPORT

Prepared by

Beth Holscher, Institutional Research Analyst
Julie Peters, Acting Director—Institutional Research and Reporting
Michael Vargo, Vice President—Academic Affairs

Items included in this report:

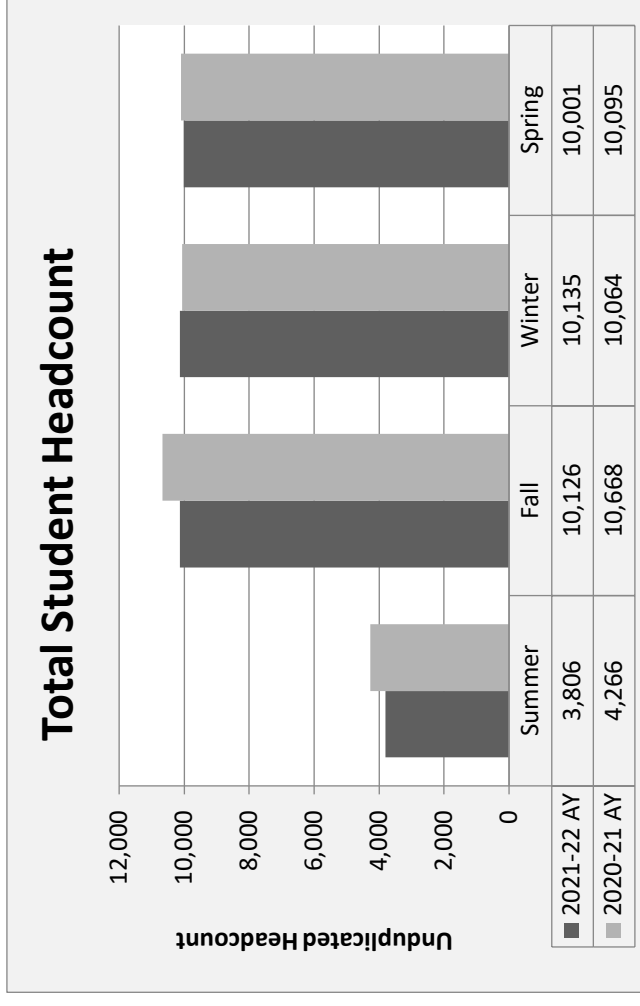
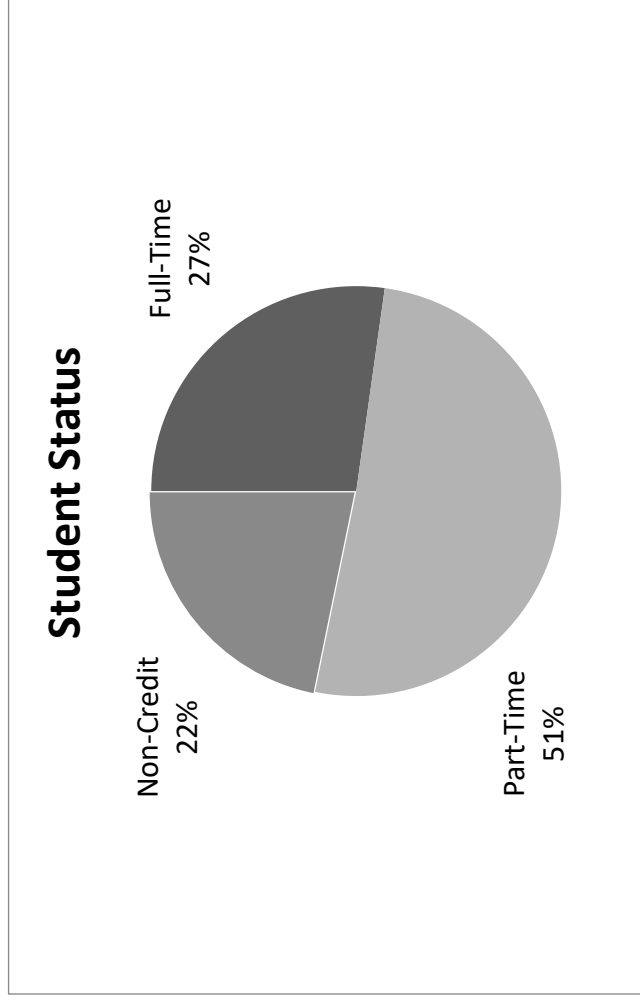
- Student, FTE and Enrollment Profile
- Spring Term Enrollment vs. Prior Years
- Spring Term Cumulative Enrollment

Chemeketa Community College
Spring 2022
Student, FTE and Enrollment Profile

Spring 2022

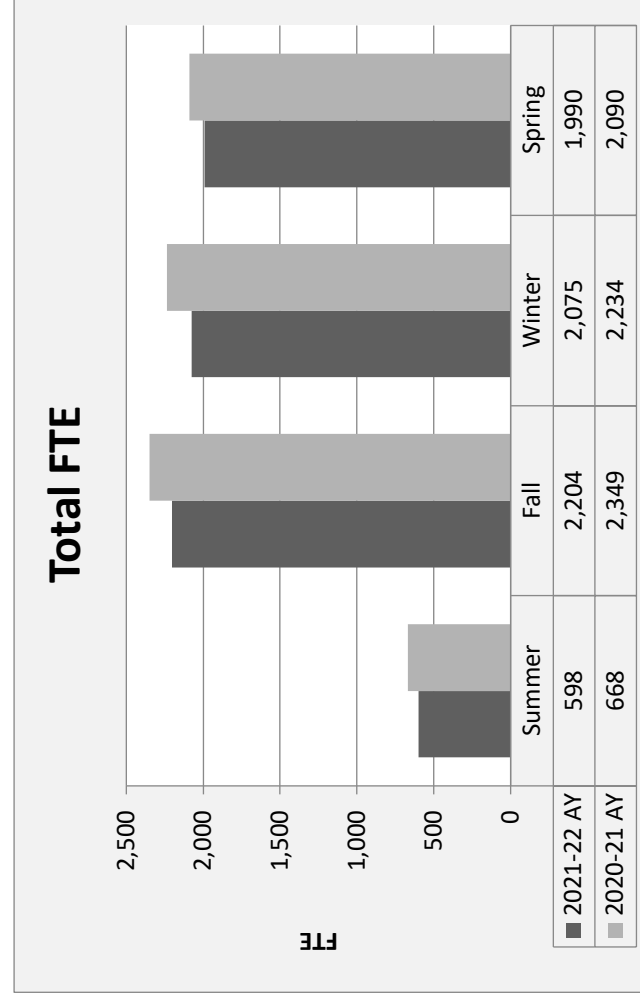
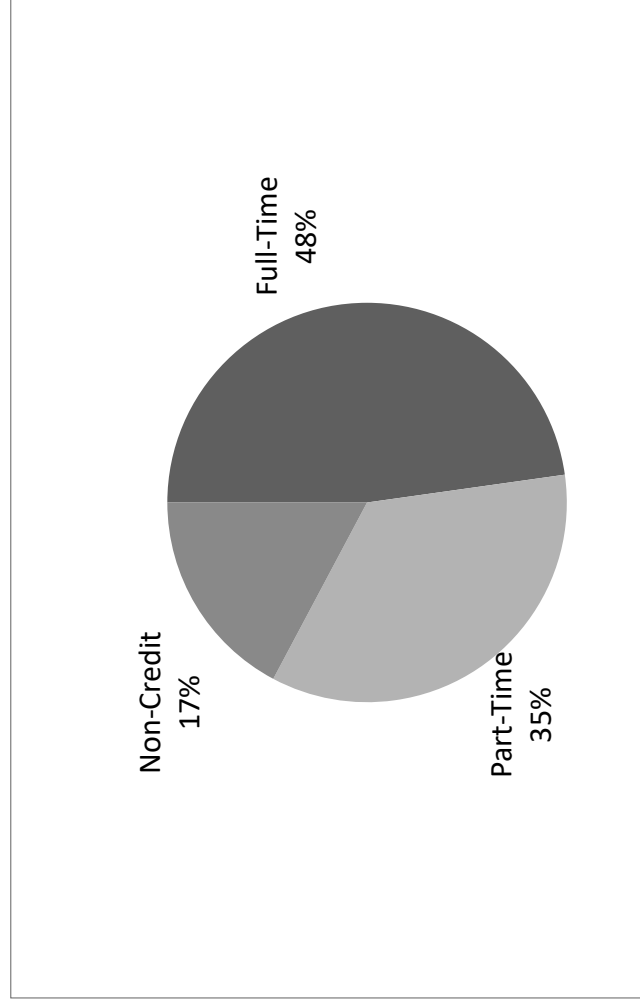
STUDENTS (unduplicated headcount)

Total Students	10,001
Full-Time	2,723
27.2%	5,100
Part-Time	51.0%
	2,178
	21.8%



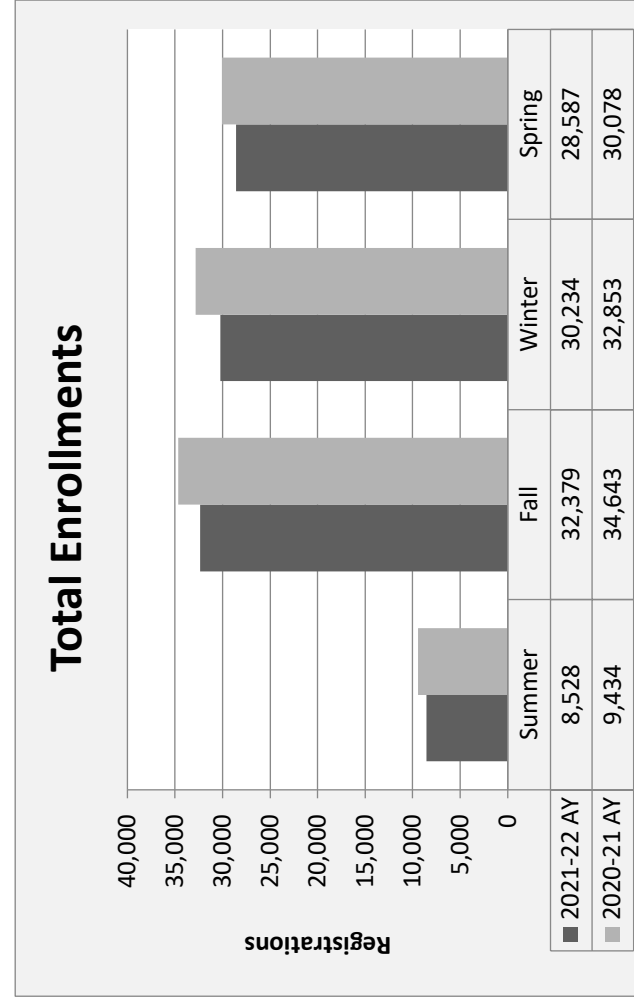
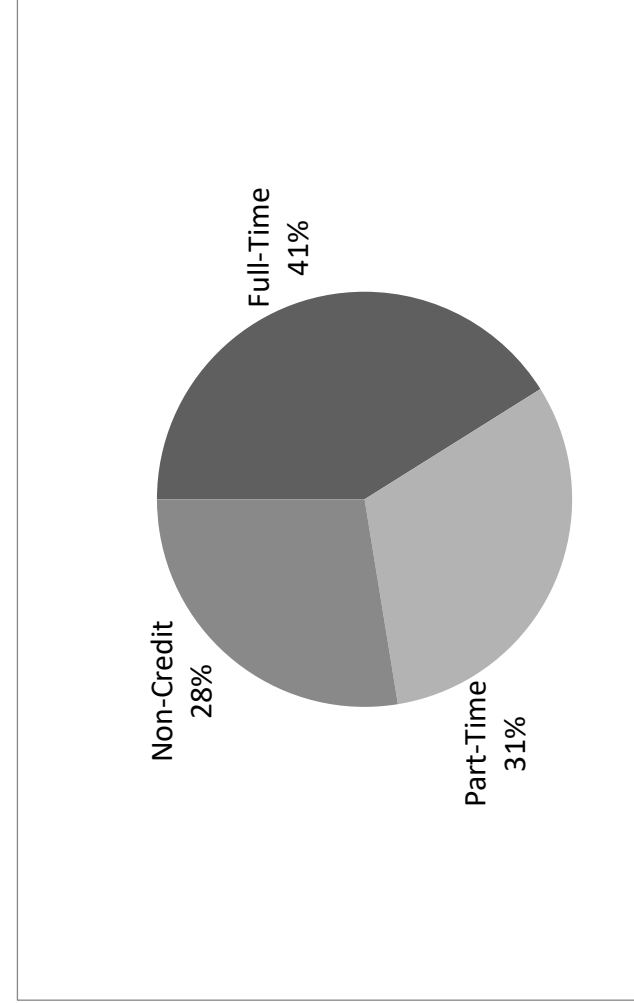
FTE

Total FTE	1,990
Full-Time	951
47.8%	697
Part-Time	35.0%
	343
	17.2%



ENROLLMENTS (duplicated headcount)

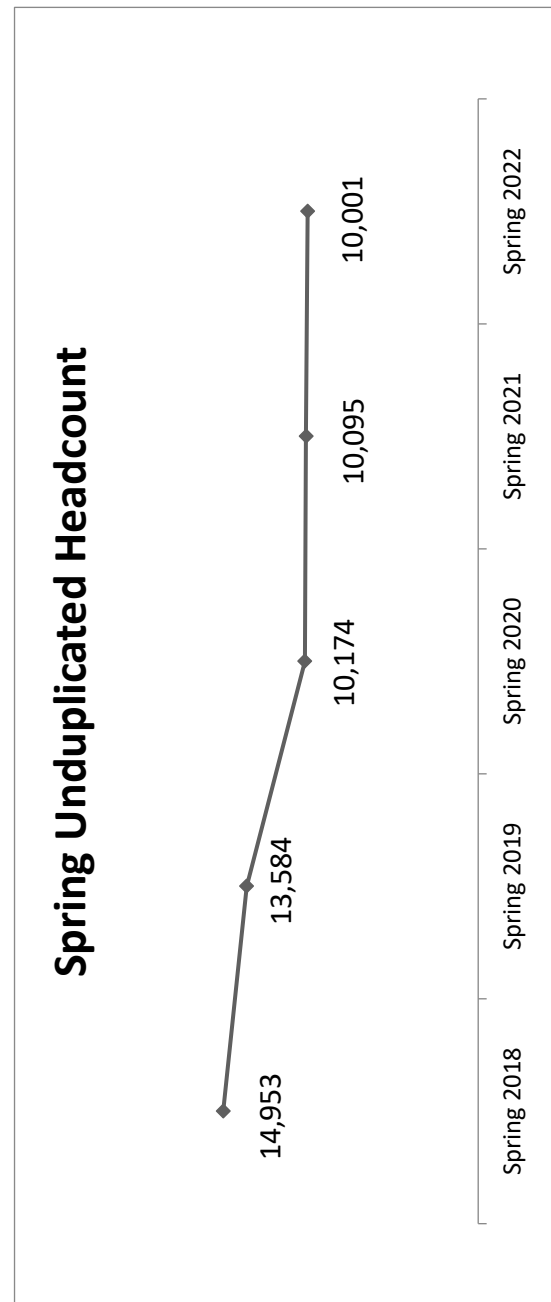
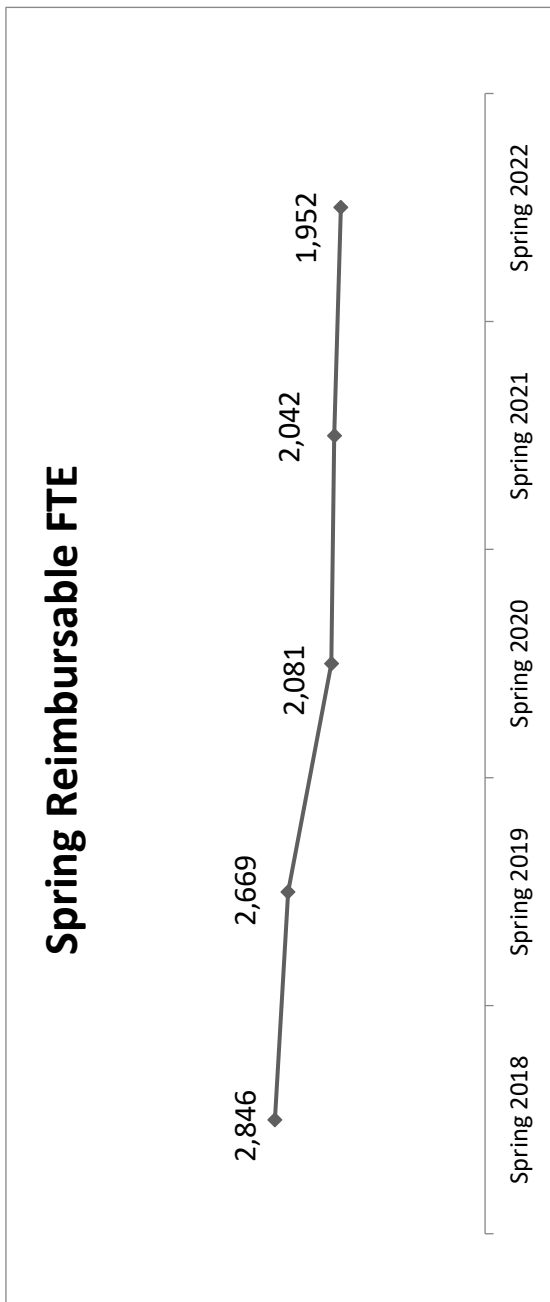
Total Enrollments	28,587
Full-Time	11,746
41.1%	8,960
Part-Time	31.3%
	7,881
	27.6%



Chemeketa Community College
Spring 2022

Student, FTE and Enrollment Profile

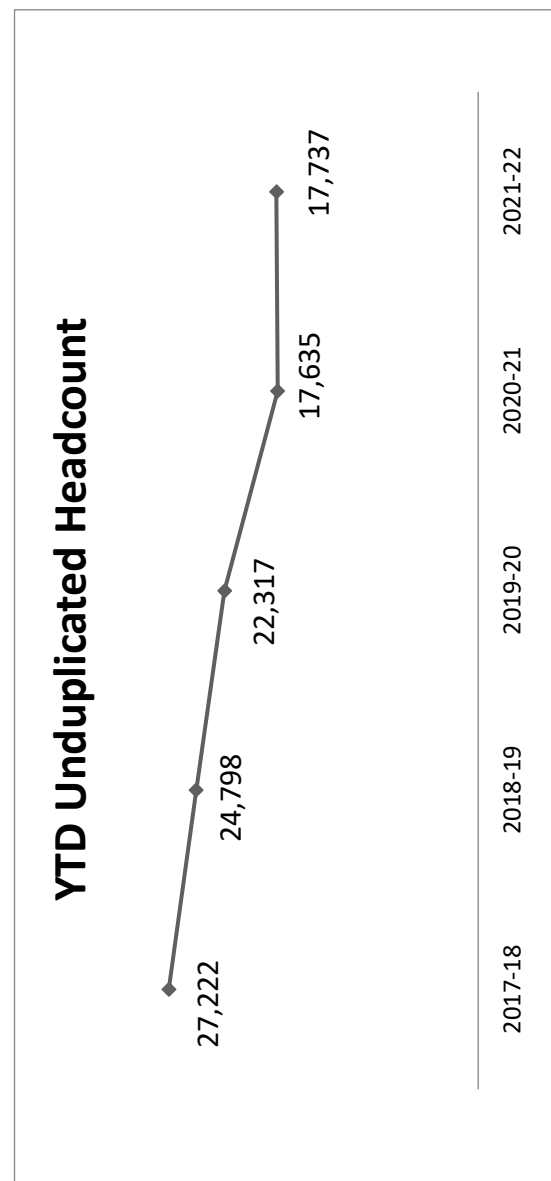
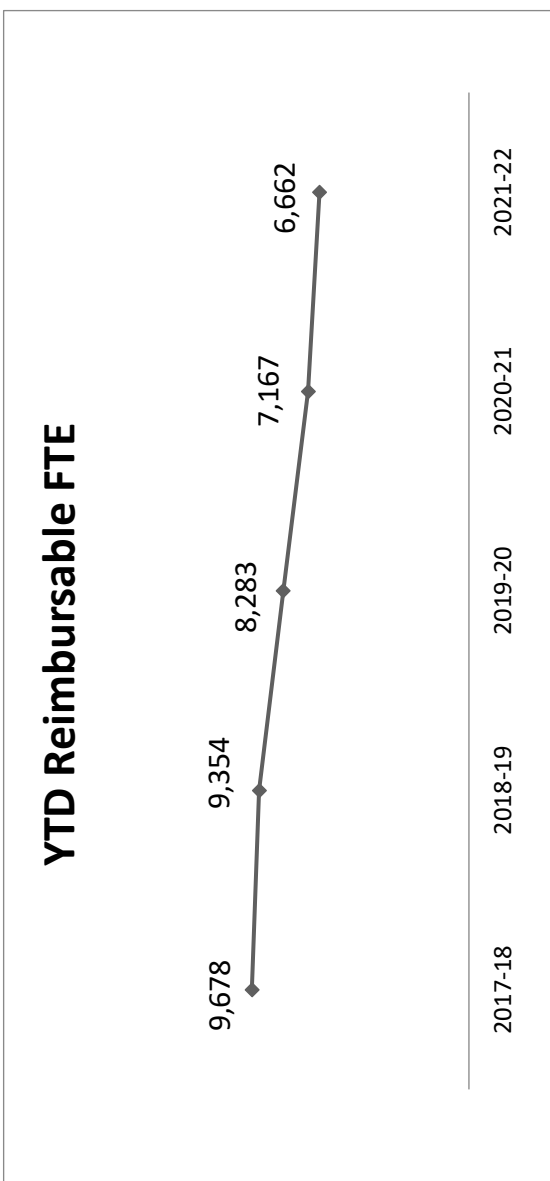
Spring-to-Spring Comparison			
Spring Term FTE and Headcount	Spring 2021	Spring 2022	% Change
Reimbursable FTE	2,042	1,952	-4.4%
Non-Reimbursable FTE	48	37	-22.7%
Total FTE	2,090	1,990	-4.8%
Unduplicated Headcount	10,095	10,001	-0.9%



Rate of Change from Spring to Spring				
	2018 to 2019	2019 to 2020	2020 to 2021	2021 to 2022
Change in Reimbursable FTE	↓ -6.2%	↓ -22.0%	↑ -1.9%	↓ -4.4%
Change in Unduplicated HC	↓ -9.2%	↓ -25.1%	↑ -0.8%	↑ -0.9%

* A horizontal arrow indicates that change was essentially flat (within three percent).

Year-to-Date			
Year-to-Date FTE and Headcount	2020-21	2021-22	% Change
YTD Reimbursable FTE	7,167	6,662	-7.1%
YTD Non-Reimbursable FTE	174	206	18.0%
YTD Total FTE	7,341	6,867	-6.5%
YTD Unduplicated Headcount	17,635	17,737	0.6%



Rate of Change YTD to YTD				
	2017-18 to 2018-19	2018-19 to 2019-20	2019-20 to 2020-21	2020-21 to 2021-22
Change in YTD Reimbursable FTE	↓ -3.3%	↓ -11.4%	↓ -13.5%	↓ -7.1%
Change in YTD Unduplicated HC	↓ -8.9%	↓ -10.0%	↓ -21.0%	↑ 0.6%

RECOGNITION REPORT

Prepared by

Jessica Howard, President/Chief Executive Officer

I would like to recognize the following for recent contributions to Chemeketa and to their professions.

CARMENCEMENT was celebratory and special for graduates, parents, friends, and the entire Chemeketa community, all of whom prepared for a perfect day, sans the additional unique experience of “commencing” in the pouring rain. We thank the team of individuals who made the event a success: HEATHER MISENER, STACEY WELLS, MIKE EVANS, MANUEL GUERRA, BRUCE CLEMETSEN, STEVE VINCENT, MICHELLE LIMAS, MARIE HULETT, EME SMITH, MELISSA FREY, LAUREN CORWIN, KATIE RAMSDELL, MEAGAN USSELMAN, FATIMA BURGER, CINTIA RAMOS CARREON, JASMINE KAUR, ANGELA ARCHER, YESICA NAVARRO, JOEL GISBERT, HAYLEY GIBBS, LINDA RINGO-REYNA, LILLIANA LANDA-VILLALBA, DENNIS CREPEAUX, THOMAS BISHOP, TIFFANY KENNEL, CHRIS KATO, GRECIA GARCIA-PEREZ, LYNN IRVIN, TETER KAPAN, KAREN ALEXANDER, BOB DENHERDER, TIM RICHARDSON, ROBERT LAFOLLETTE, STEVE WOODWARD, DWAYNE MITZEL, CORY GORMAN, CESAR CABALLERO JR., JASMINE GROVE, ZAC BYAM, TONY MOORE, and THE CROWD!

ANGELA ARCHER, Director of TRIO -SSS & DSS, and Veterans Resources coordinated the annual veterans career fair. The event is a collaborative effort between Chemeketa Veterans Services, WorkSource Oregon, and Chemeketa Career Services. We had 27 employers present at the fair and over 140 students and community members. Employers were associated with the areas of medicine, fire, law enforcement, education, technology, engineering, general employment, and diesel technology, and they reported seeing great candidates. Student veterans who had taken advantage of the previous two events attended this career fair with polished resumes to provide employers. We are grateful to all those who participated in the planning: Steve Hickson, Jerry Flores, and Neil Johnson of Worksource Oregon; Dale Moffet and Andy Zobrist, DVOPs with Worksource Oregon; David Martinmaas with JTSI; and the PAVE Peer Advisors (Beau Moir and Jacob Stuck) who helped get the word out to veterans they serve.

DEMITRUS EWING, psychology faculty member, represented Chemeketa at the National Institute for Staff and Organizational Development (NISOD)'s Annual Teaching and Leadership Excellence Conference and accepted Chemeketa's award for being one of the Most Promising Places to Work in community colleges. Chemeketa earned this award through its practices of formally recognizing good work, demonstrating a commitment to meeting the needs of our community, and making investments into staff and faculty development.

MANDY REININGER, Computer Information Systems (CIS) faculty member, accepted the induction award for Chemeketa as a National Center for Academic Excellence in Cyber Defense at the National Initiative for Cybersecurity Education (NICE) Conference in Atlanta, Georgia. Mandy, DON KRAUS, and the CIS program worked tirelessly just prior to the pandemic to earn this designation. Mandy was also honored individually for her service in the field.

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MARIE HULETT, Executive Director of Institutional Advancement, attended a special PELL anniversary and press event at Willamette University on June 23. The event was designed to raise awareness about the importance of PELL and to promote an increase in PELL funds for students. Marie read a letter from MCKINZIE MCBRIDE (who graduated in June and is moving on to WOU), who expressed how PELL funds made it possible for her to attend college and how an increase would make college less of a financial burden to her and her family.

MELISSA FREY, Dean of Enrollment and Graduation Services and Registrar, recently participated in a national panel webinar titled “4 Secrets to Avoid Commencement Chaos.” She was invited by Chemeketa’s transcript and diploma vendor, Parchment, to join with two colleagues to present on best practices in commencement planning, problem solving, and leading a quality event.

SHANNON OTHUS-GAULT, Geology and General Science instructor, had several articles published in *New Directions For Community Colleges*. The articles describe her experience with the SAGE 2YC Change Agents project and her work at our college. It also makes recommendations for future efforts. The issue describes how faculty can be change agents, supporting student success, promoting diversity, equity, and inclusion, and supporting career and academic pathways. It shows the collective power of faculty to be leaders as we work for innovation in the classroom, in our programs, and across our college. [Diversity by design: Broadening participation through inclusive teaching - Goering - 2022 - New Directions for Community Colleges - Wiley Online Library](#)
[Leadership journeys: Impacts of faculty professional development - Macdonald - 2022 - New Directions for Community Colleges - Wiley Online Library](#)

During the last six weeks of the fiscal year, a large team from Information Technology (IT) accomplished an enormous task of bringing the college environment to better cybersecurity standards by implementing new administrative settings on college desktop and laptop computers. This was necessary not only for the better security of computers, but also to ensure uninterrupted cybersecurity insurance coverage. The work was a true team effort, and it was led and coordinated by IT manager BLANCA LULE CARRENO, with support from other IT managers. The following IT employees were actively participating in this effort: KYLE ANDERSON, JUSTIN CLOVIS, ALLISON DELANEY, AUSTIN GOODMAN, MATT HALL, JACK JONES, MAX JONES, SEAR KEA, BRIAN MCCARTNEY, MATTHEW PRUDY, CHAD ROBERTSON-JONES, CAMERON WALTHER, JONATHON WILLIAMS and CHARLES ZIEGLER, with additional support from BILL ARNDT and MINNA GELDER.

Thanks to ESTHELA ZENDEJAS and TAYLOR CANTONWINE from marketing for taking the “Booth in a Box” to Amazon to share information about all of Chemeketa’s programs.

Thanks to everyone at Chemeketa who has volunteered in helping to create our July 20th Open House and Community Fair. It takes a village! Chemeketa will truly be transformed into a “gathering place” for this very special event.

Separate Action-2
July 20, 2022

**APPROVAL OF CLASSIFIED AND EXEMPT
SALARY SCHEDULES FOR 2022–2023
[22-23-101]**

Prepared by

Alice Sprague, Associate Vice President—Human Resources
David Hallett, Vice President—Governance and Administration

CLASSIFIED

The college administration and Classified Association concluded negotiations on the Classified Salary Schedule as outlined by Article 2 of the Collective Bargaining Agreement. These negotiations result in a change to Article 24—Salary Schedule Adjustment. The Classified Association voted to ratify the salary schedule adjustment.

The 2022–2023 salary table for classified employees will be shared during the meeting. The salary schedule is effective July 1, 2022. Eligible employees will receive step increases as agreed in the contract.

EXEMPT

The Exempt Employees Salary Schedule for 2022-2023 will be shared during the meeting. Eligible employees will receive step increases. The salary schedule is effective July 1, 2022.

It is recommended that the College Board of Education ratify the changes to the Classified Employees Association Collective Bargaining Agreement Salary Schedule for 2022–2023, and the Exempt Employees Salary Schedule for 2022–2023 to become effective July 1, 2022.

Separate Action-2
July 20, 2022

CHEMEKETA COMMUNITY COLLEGE
CLASSIFIED SALARY SCHEDULE
EFFECTIVE JULY 1, 2022 thru JUNE 30, 2023

RANGE	STEP 1			STEP 2			STEP 3			STEP 4			STEP 5		
	ANNL.	MO.	HRLY.	ANNL.	MO.	HRLY.	ANNL.	MO.	HRLY.	ANNL.	MO.	HRLY.	ANNL.	MO.	HRLY.
A-2	31,188	2,599	14.99	32,496	2,708	15.62	33,840	2,820	16.27	35,256	2,938	16.95	36,744	3,062	17.67
A-3	32,556	2,713	15.65	33,936	2,828	16.32	35,352	2,946	17.00	36,816	3,068	17.70	38,364	3,197	18.44
A-4	34,128	2,844	16.41	35,544	2,962	17.09	37,032	3,086	17.80	38,568	3,214	18.54	40,188	3,349	19.32
B-1	35,760	2,980	17.19	37,272	3,106	17.92	38,820	3,235	18.66	40,524	3,377	19.48	42,228	3,519	20.30
B-2	37,860	3,155	18.20	39,432	3,286	18.96	41,172	3,431	19.79	42,948	3,579	20.65	44,736	3,728	21.51
B-3	44,304	3,692	21.30	46,260	3,855	22.24	48,300	4,025	23.22	50,424	4,202	24.24	52,584	4,382	25.28
B-4	46,284	3,857	22.25	48,384	4,032	23.26	50,616	4,218	24.34	52,848	4,404	25.41	55,164	4,597	26.52
C-1	55,044	4,587	26.46	57,672	4,806	27.73	60,420	5,035	29.05	63,372	5,281	30.47	66,324	5,527	31.89
C-2	58,440	4,870	28.10	61,320	5,110	29.48	64,284	5,357	30.91	67,464	5,622	32.44	70,752	5,896	34.02
C-3	60,780	5,065	29.22	63,744	5,312	30.65	66,852	5,571	32.14	70,116	5,843	33.71	73,608	6,134	35.39

RANGE	STEP 6			STEP 7			STEP 8			STEP 9			STEP 10			STEP 11		
	ANNL.	MO.	HRLY.	ANNL.	MO.	HRLY.	ANNL.	MO.	HRLY.	ANNL.	MO.	HRLY.	ANNL.	MO.	HRLY.	ANNL.	MO.	HRLY.
A-2	38,256	3,188	18.39	39,852	3,321	19.16	41,520	3,460	19.96	43,236	3,603	20.79	45,048	3,754	21.66	46,920	3,910	22.56
A-3	39,948	3,329	19.21	41,628	3,469	20.01	43,368	3,614	20.85	45,168	3,764	21.72	47,040	3,920	22.62	49,008	4,084	23.56
A-4	41,844	3,487	20.12	43,632	3,636	20.98	45,456	3,788	21.85	47,352	3,946	22.77	49,332	4,111	23.72	51,396	4,283	24.71
B-1	43,980	3,665	21.14	45,840	3,820	22.04	47,772	3,981	22.97	49,752	4,146	23.92	51,816	4,318	24.91	53,988	4,499	25.96
B-2	46,716	3,893	22.46	48,744	4,062	23.44	50,760	4,230	24.40	52,884	4,407	25.43	55,104	4,592	26.49	57,408	4,784	27.60
B-3	54,948	4,579	26.42	57,240	4,770	27.52	59,808	4,984	28.75	62,388	5,199	29.99	65,004	5,417	31.25	67,704	5,642	32.55
B-4	57,636	4,803	27.71	60,204	5,017	28.94	62,916	5,243	30.25	65,772	5,481	31.62	68,520	5,710	32.94	71,376	5,948	34.32
C-1	69,588	5,799	33.46	72,948	6,079	35.07	76,428	6,369	36.74	80,064	6,672	38.49	83,400	6,950	40.10	86,892	7,241	41.78
C-2	74,280	6,190	35.71	77,964	6,497	37.48	81,708	6,809	39.28	85,668	7,139	41.19	89,244	7,437	42.91	92,952	7,746	44.69
C-3	77,196	6,433	37.11	80,976	6,748	38.93	84,972	7,081	40.85	89,232	7,436	42.90	92,940	7,745	44.68	96,816	8,068	46.55

Separate Action-2
July 20, 2022

CHEMEKETA COMMUNITY COLLEGE
EXEMPT SALARY SCHEDULE
B-2 TO F-1
EFFECTIVE JULY 1, 2022

RANGE	STEP 1		STEP 2		STEP 3		STEP 4		STEP 5		RANGE
	ANNL.	MO.	ANNL.	MO.	ANNL.	MO.	ANNL.	MO.	ANNL.	MO.	
B-2	37,704	3,142	18.13	3,275	18.89	3,414	19.70	3,561	20.54	3,708	B-2
B-3	45,252	3,771	21.76	3,935	22.70	4,106	23.69	4,282	24.70	4,471	B-3
B-4	47,964	3,997	23.06	4,172	24.07	4,361	25.16	4,555	26.28	4,760	B-4
C-1	57,300	4,775	27.55	4,998	28.84	5,242	30.24	5,494	31.70	5,755	C-1
C-2	60,804	5,067	29.23	5,316	30.67	5,578	32.18	5,849	33.74	6,138	C-2
C-3	63,264	5,272	30.42	5,531	31.91	5,800	33.46	6,083	35.09	6,387	C-3
C-4	76,260	6,355	36.66	6,663	38.44	7,000	40.24	7,384	42.01	7,792	C-4
D-1	79,296	6,608	38.12	6,929	39.98	7,283	41.85	7,673	43.69	8,085	D-1
D-2	82,476	6,873	39.65	7,207	41.58	7,541	43.51	7,924	45.45	8,324	D-2
D-3	85,800	7,150	41.25	7,494	43.24	7,844	45.25	8,190	47.25	8,540	D-3
D-4	88,356	7,363	42.48	7,720	44.54	8,081	46.62	8,435	48.66	8,795	D-4
D-5	90,108	7,509	43.32	7,875	45.43	8,241	47.55	8,607	49.66	8,973	D-5
E-1	108,696	9,058	52.26								
E-2	121,764	10,147	58.54								
F-1	136,368	11,364	65.56								

* Performance based after initial step

RANGE	STEP 6		STEP 7		STEP 8		STEP 9		STEP 10		STEP 11		RANGE
	ANNL.	MO.	ANNL.	MO.	ANNL.	MO.	ANNL.	MO.	ANNL.	MO.	ANNL.	MO.	
B-2	46,440	3,870	22.33	4,029	23.24	4,208	24.28	4,385	25.30	4,568	26.35	4,776	B-2
B-3	56,016	4,668	26.93	4,869	28.09	5,082	29.32	5,300	30.58	5,527	31.89	5,776	B-3
B-4	59,688	4,974	28.70	5,195	29.97	5,432	31.34	5,661	32.66	5,901	34.04	6,168	B-4
C-1	72,420	6,035	34.82	6,325	36.49	6,629	38.24	6,908	39.85	7,201	41.55	7,527	C-1
C-2	77,328	6,444	37.18	6,756	38.98	7,091	40.91	7,392	42.65	7,705	44.45	8,053	C-2
C-3	80,400	6,700	38.65	7,025	40.53	7,375	42.55	7,691	44.37	8,014	46.24	8,375	C-3
C-4	95,004	7,917	45.68	8,250	47.60	8,622	49.74	9,024	51.49	9,468	52.52	9,825	C-4
D-1	98,784	8,232	47.49	8,584	49.51	8,967	51.73	9,281	53.55	9,668	54.62	10,043	D-1
D-2	102,720	8,560	49.39	8,924	51.49	9,326	53.80	9,653	55.69	10,037	56.81	10,444	D-2
D-3	106,812	8,901	51.35	9,281	53.55	9,698	55.95	10,037	57.91	10,444	59.06	10,759	D-3
D-4	110,028	9,169	52.90	9,560	55.15	9,989	57.63	10,341	59.66	10,759	60.84	10,974	D-4
D-5	112,224	9,352	53.95	9,748	56.24	10,187	58.77	10,545	60.84	10,974	62.07	11,368	D-5

Separate Action-3
July 20, 2022

**APPROVAL OF BUDGET TRANSFER REQUESTS
[22-23-104]**

Prepared by

Brian Knowles, Director—Budget and Finance
Aaron Hunter, Associate Vice President/Chief Financial Officer

Local budget law requires that any budget transfers that amend the resolution to appropriate the adopted budget be authorized by the board, including transfers from contingency.

Requests for budget transfers are summarized and explained on the report that will be available at the board meeting.

Official action is requested to approve the budget transfers presented.

Separate Action-3
July 20, 2022

CHEMEKETA COMMUNITY COLLEGE
FY2022-2023
TRANSFERS OF GENERAL FUND APPROPRIATIONS

Through June 30, 2023

	Adopted Budget <u>6/15/2022</u>	Transfer Requested <u>7/20/2022</u>		Adjusted Budget <u>7/20/2022</u>
PRESIDENT'S OFFICE				
Personnel Services	5,274,709	(32,603)	1	5,242,106
Materials and Services	1,089,341	-		1,089,341
Capital Equipment	318	-		318
TOTAL	6,364,368	(32,603)		6,331,765
COLLEGE SUPPORT SERVICES				
Personnel Services	15,064,457	278,102	1	15,342,559
Materials and Services	6,435,421	-		6,435,421
Capital Equipment	133,528	-		133,528
Transfers	5,190,000	-		5,190,000
Contingency	8,000,000	-		8,000,000
TOTAL	34,823,406	278,102		35,101,508
ACADEMIC AFFAIRS				
Personnel Services	49,266,038	(187,136)	1	49,078,902
Materials and Services	2,483,734	-		2,483,734
Capital Equipment	1,554	-		1,554
TOTAL	51,751,326	(187,136)		51,564,190
STUDENT AFFAIRS				
Personnel Services	10,666,157	(58,363)	1	10,607,794
Materials and Services	1,353,636	-		1,353,636
Capital Equipment	101,107	-		101,107
TOTAL	12,120,900	(58,363)		12,062,537
GRAND TOTAL	105,060,000	0		105,060,000

1. Position adjustments; includes implementation of classified contract and exempt salary schedule adjustments, steps

ACCEPTANCE OF PROGRAM DONATIONS
APRIL 1, 2022–JUNE 30, 2022
[22-23-102]

Prepared by

Shawn Keebler, Administrative Assistant—Foundation
Jamie Wenigmann, Director of Development—Foundation
Marie Hulett, Executive Director—Institutional Advancement
David Hallett, Vice President—Governance and Administration

These items were donated to Chemeketa Community College from April 1, 2022 through June 30, 2022. It is recommended that the College Board of Education accept these donations.

Item: Various fixable equipment Donor: Garmin AT Declared Value: \$3,613 Program: Electronics Program	Item: Various items Donor: Garmin AT Declared Value: \$2,310 Program: Electronics Program
Item: 2006 Nissan Murano Donor: Adam Hoffman Declared Value: \$1,500 Program: Fire Science/EMT Program	Item: 326 lbs. of food for pantry Donor: Marion Polk Food Share Inc. Declared Value: \$747.50 Program: Food Pantry
Item: 351 lbs. of food for pantry Donor: Marion Polk Food Share Inc Declared Value: \$733 Program: Food Pantry	Item: 217 lbs. of food for pantry Donor: Marion Polk Food Share Inc. Declared Value: \$497 Program: Food Pantry
Item: 176 lbs. of food for pantry Donor: Marion Polk Food Share Inc Declared Value: \$442 Program: Food Pantry	Item: 129 lbs. of food for pantry Donor: Marion Polk Food Share Inc. Declared Value: \$258 Program: Food Pantry
Item: Guitar, accessories, and music books Donor: Sara Greenleaf Declared Value: \$505 Program: Music Equipment Fund	Item: Four gift cards for event Donor: Bine Valley Brewing Declared Value: \$100 Program: Student Nurse Org (SNO) Club

Action-1
July 20, 2022

Item: 2 gift cards for event
Donor: Santiam Brewing Company
Declared Value: \$50
Program: Student Nurse Org (SNO)
Club

Item: Gift card for event
Donor: Ratchet Brewery
Declared Value: \$35
Program: Student Nurse Org (SNO)
Club

Item: Gift card and growler for event
Donor: Ventis Taphouse
Declared Value: \$35
Program: Student Nurse Org (SNO)
Club

**APPROVAL OF GRANTS AWARDED
APRIL 2022–JUNE 2022
[22-23-103]**

Prepared by

Gaelen McAllister, Director—Institutional Grant Development
David Hallett, Vice President—Governance and Administration

These grants have been awarded to the college from April–June 2022. It is recommended that the board accept these grants.

Grantor	Department	Description	Amount
U.S. Department of Education–Upward Bound	SDLR–Upward Bound	Submitted three separate applications for five-year programs to increase college going for low-income, first-generation students at North Marion, Woodburn, McKay, North, Gervais, Stayton, Santiam, and Cascade high schools. Lino Solomon. Submitted January 28, 2022.	\$4,708,020
Yamhill County–American Rescue Plan Act (ARPA)	SDLR–CCRLS	Request for funding to continue the internet hotspot checkout program in Yamhill County, especially for small rural libraries in areas without reliable wired internet. Natalie Beach and John Hunter. Submitted March 7, 2022.	\$50,000
The Longhouse Education and Cultural Center and The Evergreen State College Foundation Supporting Indigenous Arts Mastery	General Education and Transfer Studies (GETS)–Visual Arts	Collaboration to bring guest artists who are members of the Confederated Tribes of the Grand Ronde into foundational art classes in order to integrate Native American art culture and practices into the curriculum. Students would experience a diverse teaching faculty; faculty would develop stronger relations with the Tribes from Chemeketa’s region. Laura Mack. Submitted March 31, 2022.	\$29,957
HECC–Workforce Innovation and Opportunity Act (WIOA) Title II–Oregon Adult Basic Skills and Family Literacy–Comprehensive	READ–Academic Development	Renewal funding for developmental education services including GED and ESOL supports. Ensures students arriving at campus who are not ready for college courses can be served and quickly enroll in programs requiring foundational skills. Chris Kato. Submitted March 18, 2022.	\$545,198

Action-2
July 20, 2022

HECC–WIOA Title II–Integrated English Literacy and Civics Education (IELCE)	READ– Academic Development	Renewal for integrated English literacy and civics education to increase work opportunities and community participation. Chris Kato. Submitted March 18, 2022.	\$70,498
HECC–GED Wrap Around Services	READ– Academic Development	Renewal of funding for students supports for GED completion. Includes tutoring, test fees, transportation, childcare, and parking. Chris Kato. Submitted March 29, 2022.	\$164,311
Institute of Mexicans Abroad (IME) Becas (Becas in Spanish)	GETS– Education	Partnership with the Mexican Consulate and the Chemeketa Foundation to provide scholarships to Mexican heritage students pursuing Bilingual Seal. Cecelia Monto. Submitted May 6, 2022.	\$5,500
Oregon Association of Education Service Districts– Oregon Community Summer Grant	SDLR–CAPS	Augments summer bridge activities and stipends to encourage college going for recent high school graduates and their families. Submitted May 30, 2022.	\$181,574
Willamette Workforce Partnership–Future Ready	READ–Truck Driving	Would expand truck driving program capacity by hiring a second instructor to provide CDL license training and support to ten cohorts recruited from priority populations.	\$180,957
Willamette Workforce Partnership–Future Ready	READ and CTE	Partnership with Interface community- based organization to develop EMT and Community Health Worker supported cohorts focused on recruiting Latinx community into CTE jobs. Holly Nelson, Adam Mennig, Jordan Bermingham, and Sandi Kellogg. Submitted June 2, 2022.	\$216,761
HECC–Future Ready Career Pathways	READ– Academic Support	Funds the college's efforts to serve target populations via cohort-based training programs, individualized support for non- cohort participants, utilization of career coaching/college navigation supports, the targeted delivery of support services, the leveraging of existing college/grant supports, and the procurement of modern equipment to grow training opportunities. Adam Mennig. Submitted May 23, 2022.	\$1,311,502
Total Grants Awarded			\$7,464,278

MISSION • VISION • CORE THEMES • VALUES

MISSION *(Our purpose)*

Chemeketa provides opportunities for students to explore, learn, and succeed through quality educational experiences and workforce training.

VISION *(What is accomplished by carrying out our mission)*

Chemeketa will be a catalyst for individuals, businesses, and communities to excel in diverse and changing environments.

CORE THEMES *(Manifests essential elements of the mission and collectively encompass the mission)*

Academic Quality – Quality programs, instruction, and support services are provided to students.

Access – A broad range of educational opportunities and workforce training is provided to students in pursuit of their goals.

Community Collaborations – Instruction, training, and workforce development are provided through collaboration with education partners, businesses, and community groups.

Student Success – Students progress and complete their educational goals.

VALUES *(How we carry out our work; desired culture; our beliefs)*

Collaboration – We collaborate to ensure purposeful, effective programs and services that support all students. We welcome diverse perspectives and encourage the free exchange of ideas.

Diversity – We are a college community enriched by the diversity of our students, staff, and community members. Each individual and group has the potential to contribute in our learning environment. Each has dignity. To diminish the dignity of one is to diminish the dignity of us all.

Equity – We promote a just and inclusive environment in which all individuals receive equitable support to reach their full potential. We do this through fair treatment, access, opportunity, and advancement for all, aiming to identify and eliminate barriers that have prevented the full participation of some groups.

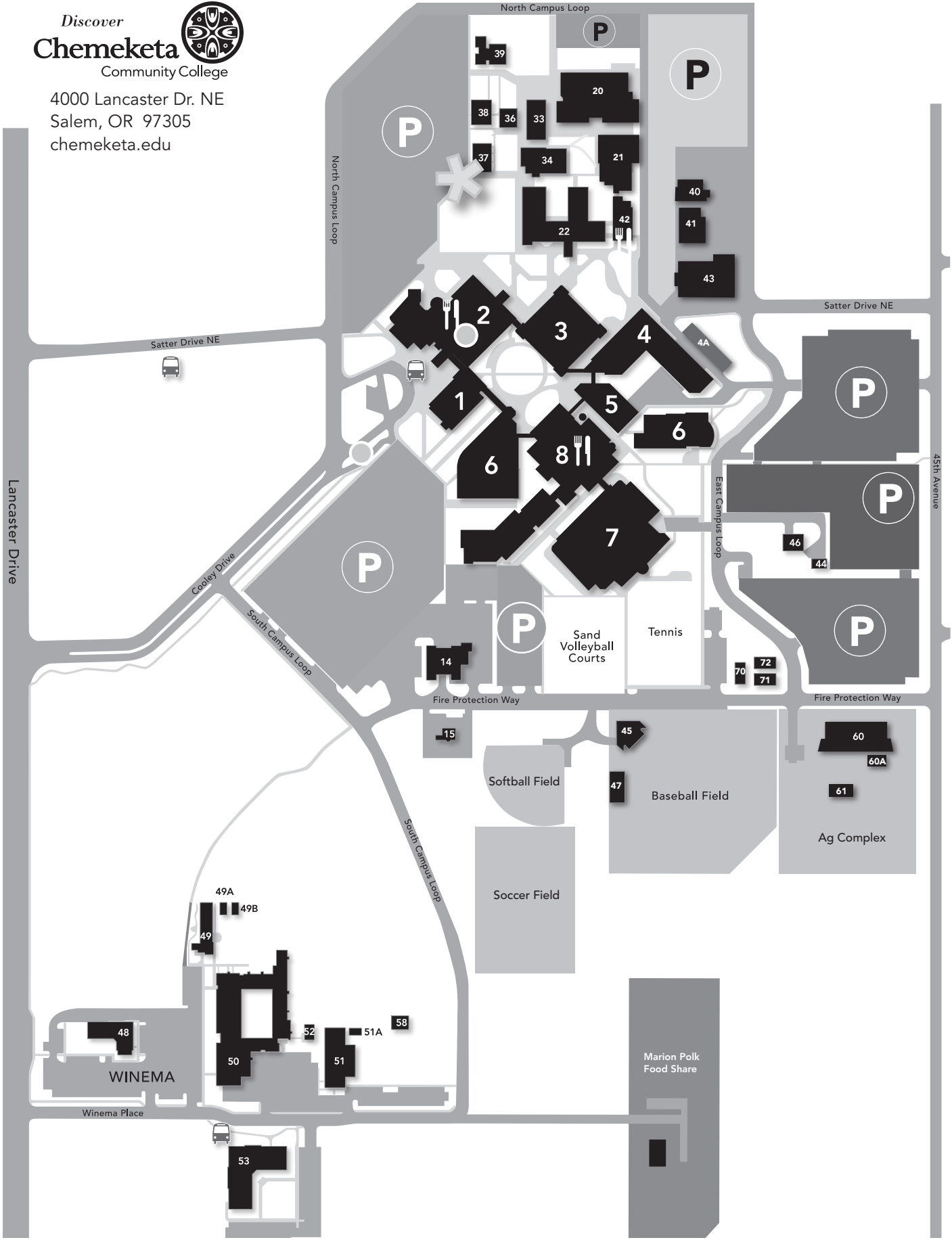
Innovation – We innovate through reflection, analysis, and creativity. We design quality instruction, programs, and services to prepare students to meet the changing needs of our communities in a global society.

Stewardship – We act with personal and institutional accountability for the responsible use of environmental, financial, and human resources to meet the needs of current students without compromising the needs of future generations of students.

Appendix-2
July 20, 2022



4000 Lancaster Dr. NE
Salem, OR 97305
chemeketa.edu



Building directory on reverse side

Appendix-2 July 20, 2022

Building and Primary Function(s)

- 001 1st Floor: Bookstore,
- 001 2nd Floor: Faculty Offices
- 002 1st Floor: Advising & Counseling; Career Center; Convenience Store; Food Court; Information Center; Multicultural Center; Placement Assessment; Planetarium; Public Safety; Student Accessibility Services; Student Recruitment; Student Retention & College Life; Student Support Services
- 002 2nd Floor: Business Services; CAMP; Chemeketa Completion Program; College Support Services; Enrollment Center; Financial Aid; Graduation Services; Human Resources; President's Office; Procurement; TRiO; Talent Search; Title IX Office; Tutoring Services; Upward Bound; Veterans Services
- 003 1st Floor: Gretchen Schuette Art Gallery; Classrooms
- 003 2nd Floor: Classrooms; Instruction and Student Services; Math Hub; Math Faculty; Testing Center
- 004 1st Floor: Automotive Program; Electronics Program; Faculty Offices
- 004 2nd Floor: Visual Communications; Robotics; Electronics & Networking Programs; Faculty Offices
- 005 1st Floor: Art Classrooms
- 005 2nd Floor: Classrooms; Foundation, Marketing & Public Relations; Public Information
- 006 1st Floor: Auditorium; Classrooms
- 006 2nd Floor: Classrooms; Employee Development
- 007 Gymnasium; Physical Education Classrooms
- 008 1st Floor: Dental Clinic; Health & Science Classrooms;
- 008 2nd Floor: Health & Science Classrooms
- 009 1st Floor: Classrooms; The Center for Academic Innovation; Academic Effectiveness; IT Help Desk; Television Studio; Online Programs
- 009 2nd Floor: Library; Writing Center; Computer Lab; Study Rooms
- 014 Public Safety
- 015 Burn Tower
- 020 Drafting; Engineering; Machining Program; Faculty Offices
- 021 Welding Program
- 022 Academic Development; HEP; Information Technology
- 033 Apprenticeship Programs
- 034 Conference Rooms; SOAR
- 037 Faculty Offices
- 038 Faculty Offices; Occupational Skills Training; Cooperative Work Experience
- 039 Child Development Center
- 040 Facilities & Operations
- 041 Facilities & Operations

- 042 Catering Kitchen; Northwest Innovations
- 043 Copy Center; Mail Room; Recycling
- 044 Horticulture Potting Shed
- 045 Activity Field
- 046 Greenhouse
- 048 Conference Rooms; MaPS Credit Union; Blue Moon Cafe
- 049 Mid-Willamette Education Consortium, Youth GED Options
- 050 High School Partnerships
- 051 Winema High School; Lab
- 052 Classrooms
- 053 Department of Human Services
- 058 Facilities & Operations Annex
- 060 Agricultural Sciences
- 061 Headhouse
- 062 Pavillion

Area or Service—Building/Room

- Academic Development—22/100
- Admissions—2/200
- Advising—2/110
- Art Gallery—3/122
- Athletics—7/103
- Auditorium—6/115
- Boardroom—2/170
- Bookstore—1/First Floor
- Business Services—2/202
- Career Center—2/115
- Chemeketa Cooperative Regional Library Service—9/136
- Chemeketa Online—9/106
- Computer Labs, Library—9/Second Floor
- Convenience Store—2/180
- Cooperative Work Experience—38
- Dental Clinic—8/101
- Executive Dean of Students—3/272
- Employee Development Center—6/218b
- English for Speakers of Other Languages—22/100
- Enrollment Center—2/200
- Extended Learning—3/252
- Financial Aid—2/200
- First Aid—2/173
- Food Service—2/First Floor, 8, & 42
- GED—22/100
- General Information (Welcome Center)—2/110
- Gymnasium—7
- Human Resources—2/214
- International Programs and Study Abroad—2/174
- Instruction & Student Services—3/272
- IT Help Desk—9/128
- Library—9/Second Floor
- Lost & Found—2/173
- Mail Room—43
- Multicultural Center—2/177A
- Northwest Innovations—42
- Parking Permits—2/173 Public Safety
- Placement Assessment—2/201
- Planetarium—2/171
- Posting Notices on Campus—2/176
- President's Office—2/216

- Public Information—5/266
- Public Safety—2/173—503.399.5023
- Registration—2/200
- Scholarships—5/266
- Student Accessibility Services—2/174
- Student Center—2/179
- Student Clubs—2/176
- Student Identification Cards—1/First Floor
- Bookstore
- Study Skills—2/210
- Television Studio—9/162
- Testing Center—3/267
- Transcripts—2/200
- Transfer Information—2/110
- Tutoring Center—2/210
- Vending Machine Refunds—1/First Floor
- Bookstore
- Veterans Services—2/201
- Veterans Resource Center—2/116
- Writing Center—9/210

Instructional Department Offices

- Agricultural Sciences—60
- Applied Technologies—20/203
- Business & Technology, Early Childhood Education & Visual Communications—1/204
- Chemeketa Online/Tech Hub—9/106
- Dental Programs—8/109
- Education, Languages & Social Sciences—3/252
- Emergency Services—Brooks Regional Training Center
- Health, & Human Performance—7/103
- Life Sciences and Physical Sciences—8/104
- Liberal Arts—1/204
- Math, Engineering & Computer Science—3/252
- Nursing—8/104
- Pharmacy Technology—8/113

Restrooms

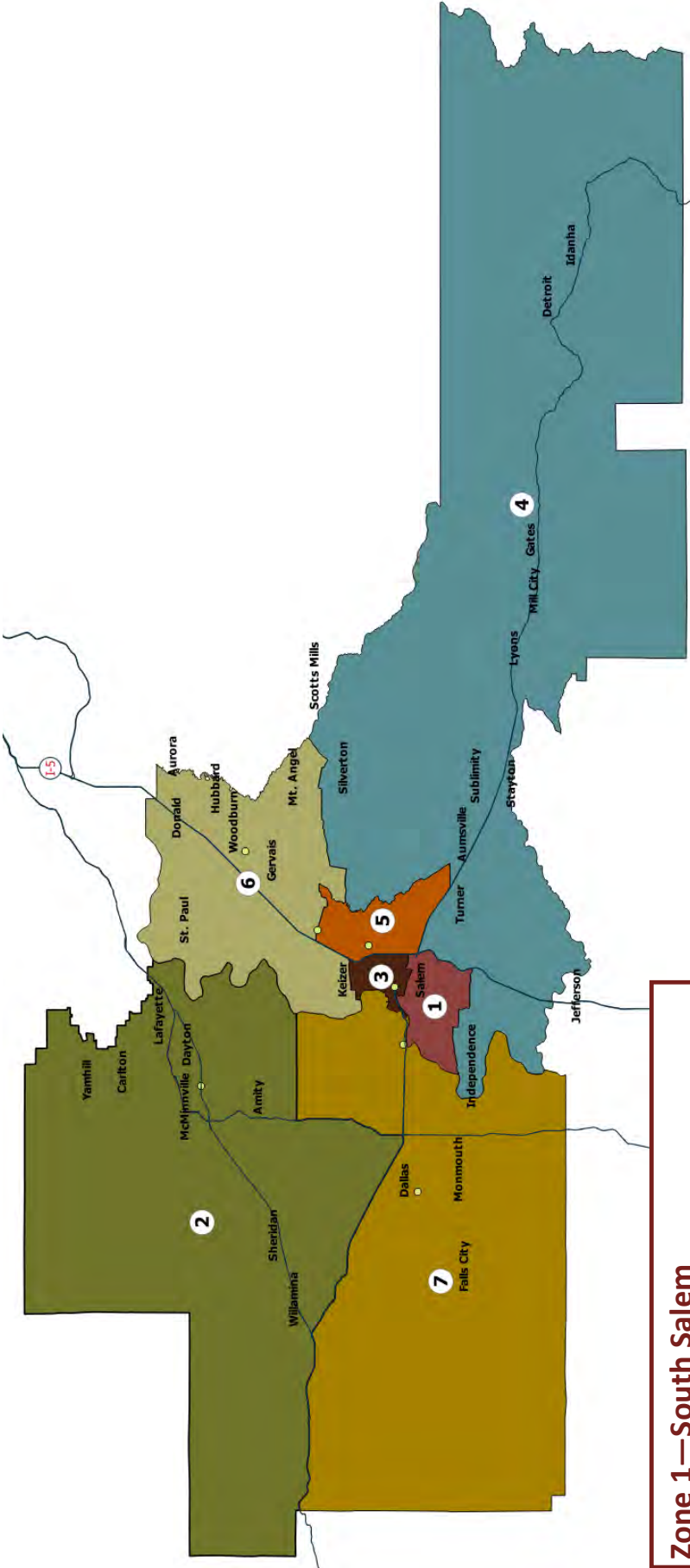
SINGLE OCCUPANCY

- Building 2—First floor, across from C-Store
- Building 4—Second floor
- Building 5—Second floor
- Building 6—First floor
- Building 8—First floor
- Building 20—First floor
- Building 36—First floor
- Building 37—First floor
- Building 38—First floor
- Building 40—Second floor
- Building 50—First floor
- Building 51—First floor

MOTHER'S ROOM

- Building 2—First floor, next door to C-Store
- Building 8—First floor
- Building 20—Second floor
- Building 40—Second floor

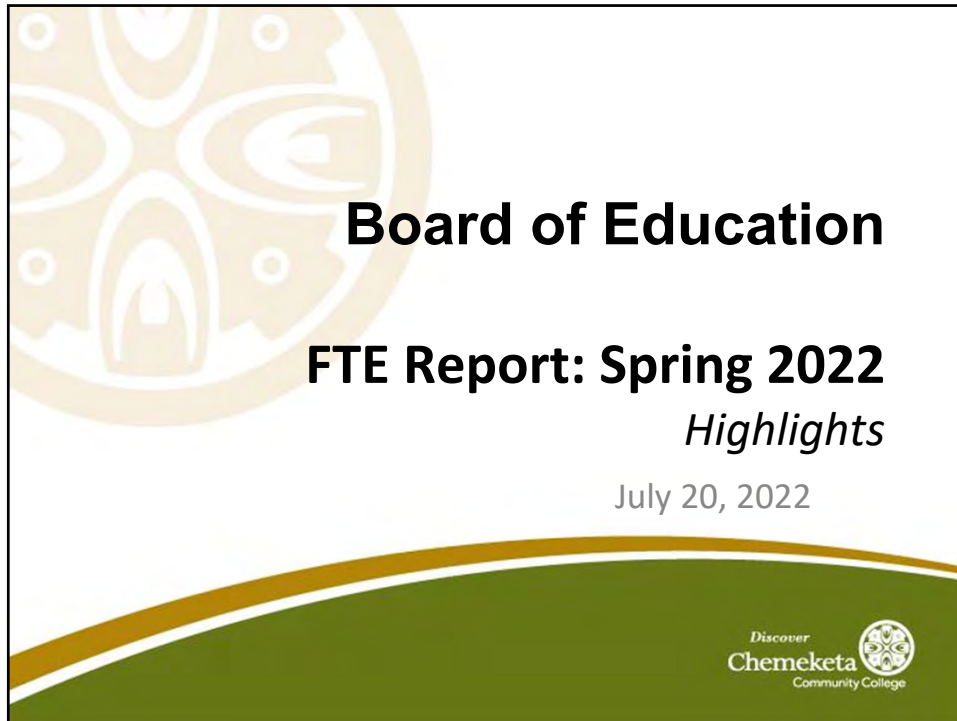
Chemeketa Community College Board Zone Boundary Map



- Zone 1—South Salem**
- Zone 2—Yamhill County**
- Zone 3—North Salem**
- Zone 4—South Marion County**
- Zone 5—East Salem**
- Zone 6—North Marion County**
- Zone 7—Polk County**

- Board Members
- ZONE 1 Ed Dodson**
 - ZONE 2 Ron Pittman, Chair 2022-2023**
 - ZONE 3 Neva Hutchinson, Vice Chair 2022-2023**
 - ZONE 4 Ken Hector**
 - ZONE 5 Jackie Franke**
 - ZONE 6 Diane Watson**
 - ZONE 7 Betsy Earls**

Handouts
July 20, 2022



Board of Education

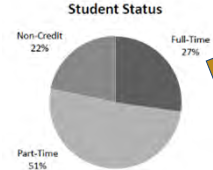

FTE Report: Spring 2022

Highlights


July 20, 2022

Discover
Chemeketa
Community College

Key Takeaways

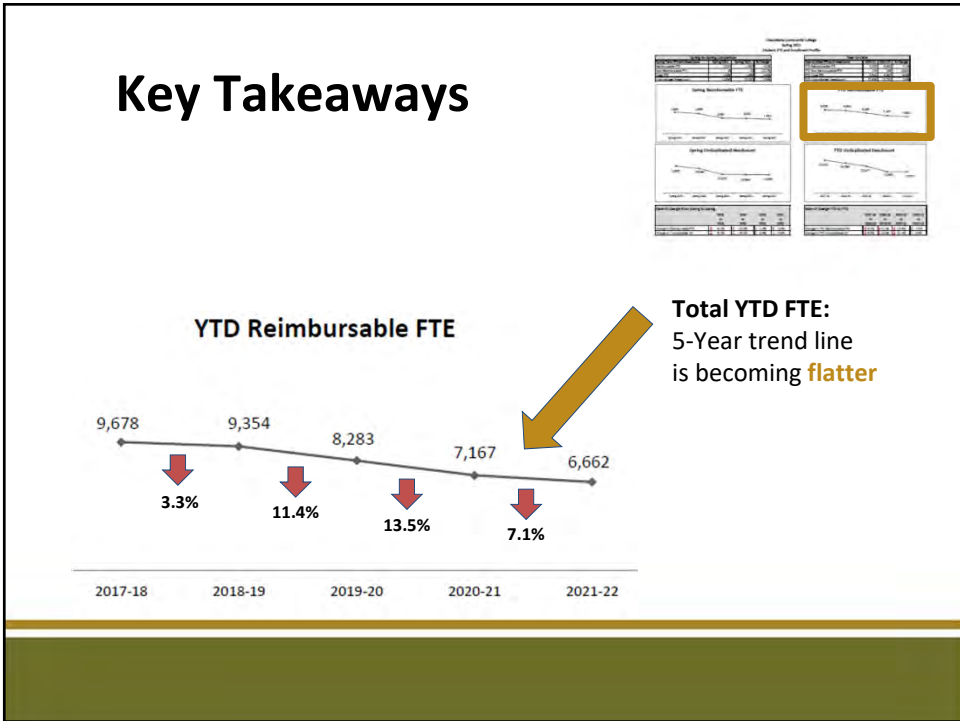
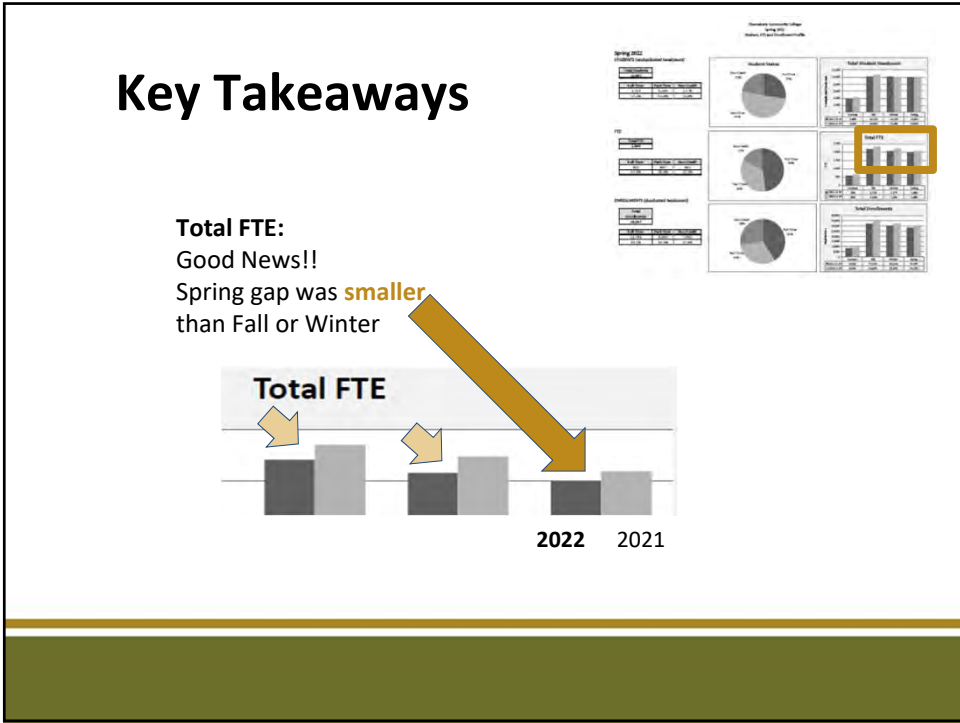


Headcount

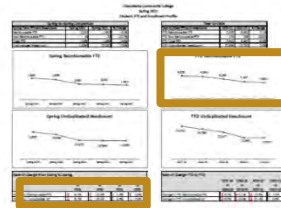


FTE

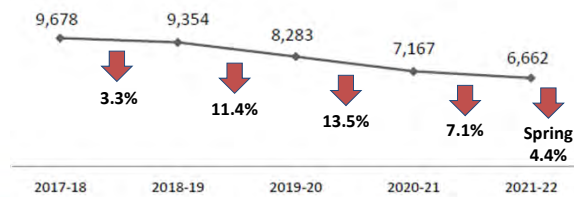
Full-Time Students continue to have a big impact:
27% of headcount, but
48% of FTE



Key Takeaways



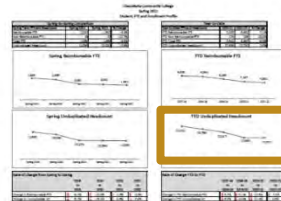
YTD Reimbursable FTE



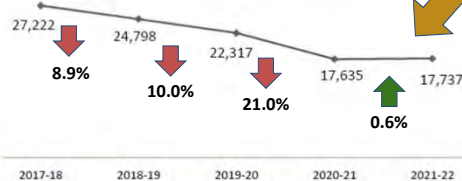
Total YTD FTE:
5-Year trend line
is becoming **flatter**

Spring FTE:
Decline is **smaller**
than YTD decline

Key Takeaways



YTD Unduplicated Headcount



YTD Headcount:
More students served
this year than last
0.6% increase

Key Takeaways

Headcount Up but Reimbursable FTE Down:
More students chose to come to Chemeketa,
but they enrolled in **Fewer** FTE-eligible courses



Headcount
0.6%



Reimbursable
FTE
-7.1%